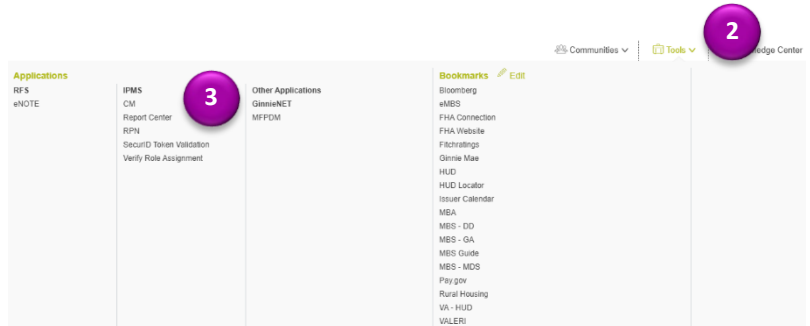


## ACCESS GINNIENET

1. Log in to MyGinnieMae via <https://my.ginniemae.gov>.
2. Select the **Tools** dropdown at the top of the Dashboard.
3. Select **GinnieNET** under Applications.

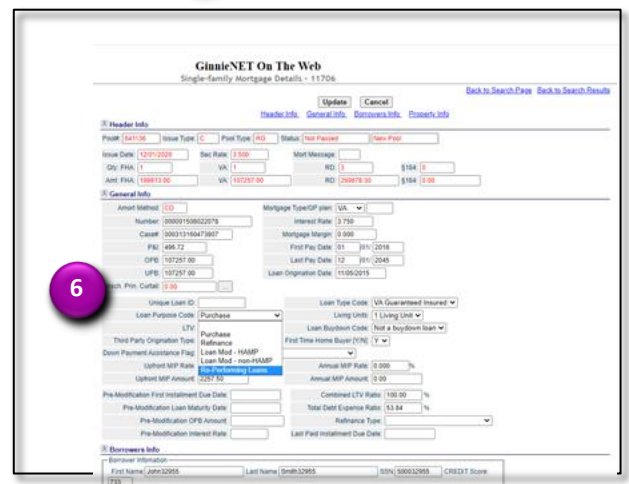
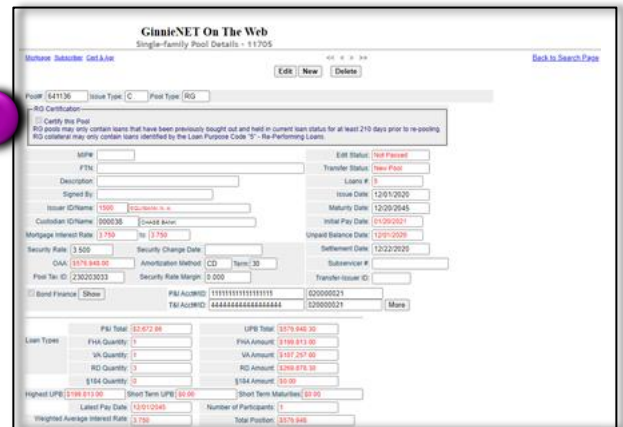


The GinnieNET on the Web Main Menu will display.

## POOL DETAILS

Follow Section 5.1.3 in the GinnieNET Issuer Single Family Training Guide to create a new Pool, choosing Issue Type C and Pool Type RG.

4. In the RG Certification section, check the **Certify this Pool** checkbox.
5. When the Re-performing Loan(s) Certification pop-up window appears, select **Confirm Certification of this pool**.
6. When adding individual mortgages to the newly created Custom RG Pool on the 11706 screen, ensure the Loan Purpose Code selected is **Re-Performing Loans**.



### POOL IMPORT FILE LAYOUT

When importing a pool, update the following record layouts for RG Pool Type:

7. On the *Pool Record Layout (11705) P01*, indicate a **RG Certification Flag** value of **Y** for acknowledgement of RG Certification Flag.

7

POOL RECORD LAYOUT (11705) P01							
No.	Field Name	Type	Length	Dec. Places	Start	End	Format
1	Record Type	Alphanumeric	3		1	3	P01
2	Filler	Space	1		4	4	
15	Lookback Period	Numeric	2		74	75	99
16	RG Certification Flag	Alphanumeric	1		76	76	
17	Filler	Space	4		77	80	

15. Lookback Period - ARM pools only. Time in days between index determination date and reset date. 30 or 45 days.

16. RG Certification Flag. Y = Acknowledged. RG pools only.

17. Filler

8. On the *Mortgage Record Layout (11706) M10*, indicate a **Loan Purpose** value of **5** for Re-Performing Loans.

8

MORTGAGE RECORD LAYOUT (11706) M10							
No.	Field Name	Type	Length	Dec. Places	Start	End	Format
1	Record Type	Alphanumeric	3		1	3	M10
2	Loan Key	Numeric	9		4	12	999999999
3	Loan Type Code	Numeric	1		13	13	1 thru 7
4	Filler	Space	3		14	16	
5	Loan Purpose	Alphanumeric	1		17	17	1, 2, 3, 4 or 5
6	Living Units	Alphanumeric	1		18	18	1, 2, 3 or 4

5. **Loan Purpose** – The purpose of the loan.  
Options:

1. Purchase
2. Refinance
3. Loan Mod - HAMP
4. Loan Mod - non-HAMP
5. Re-Performing Loans