Introduction to Single Family Virtual Issuer Training

Ginnie Mae Reporting and Feedback System (RFS)

October 29, 2021



SINGLE FAMILY VIRTUAL ISSUER TRAINING

Presenter

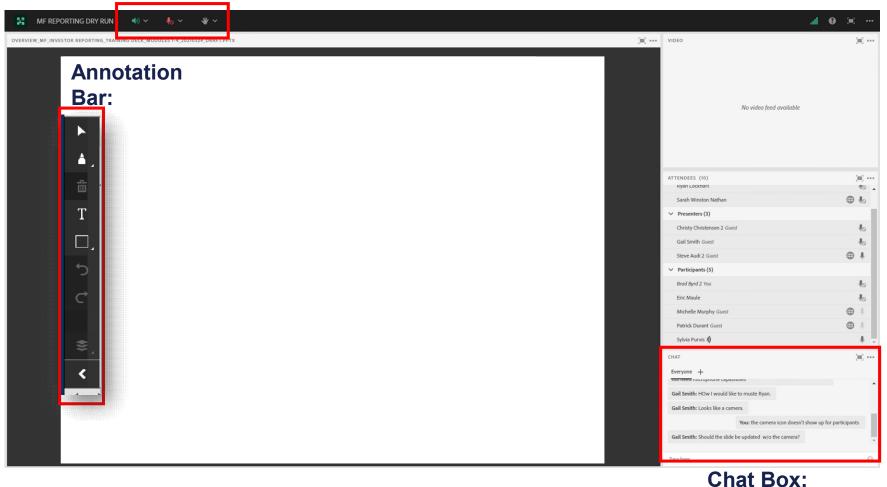
Christy Christensen

Steve Audi

Gail Smith



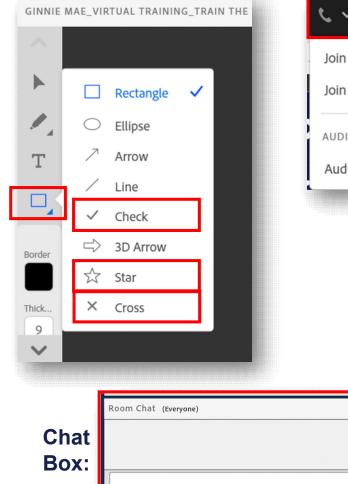
Audio/Microphone/Actions:



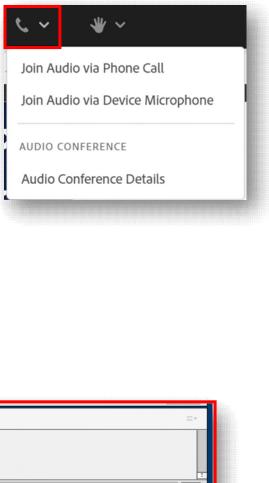


INTERACTION INSTRUCTIONS

Annotations:

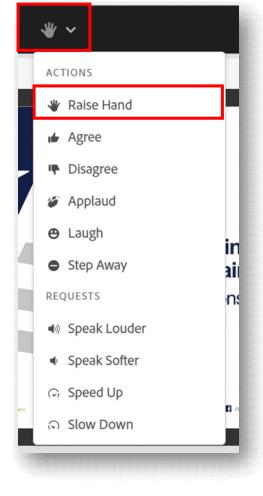


Audio:



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Actions:





Everyone



What were your key takeaways from Session 2? Do you have any unresolved questions?

(Use the whiteboard text annotation tool to respond)



Single Family Issuer Training 4





RFS Monthly Report of Pool and Loan Data

- List the four types of RFS records
- Explain how to edit records appropriately
- Define which calculations are performed by RFS
- Distinguish which fields an Issuer is responsible for reporting and editing



RFS Exception Feedback

- Define common Exceptions
 messages and
 Summarization Alerts
- Describe how to navigate the Exception Summary screen to view Exception Feedback
- List steps to retrieve and download Exceptions Feedback file



Overview of Reporting Workflow

- Describe two ways to report Pool and Loan level data
- List when and which records are required to be reported
- Describe how to report corrections
- Explain how to confirm a file was uploaded successfully





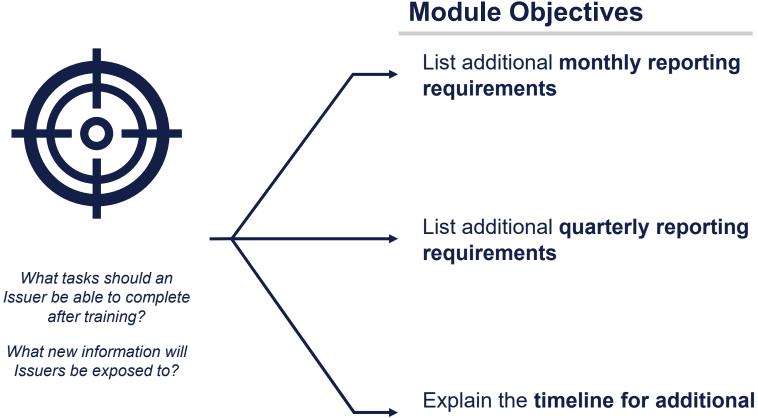




Additional Investor Reporting Requirements







reporting requirements





New Pools Data Quality – Monthly



7

Opens 10th Business Day Completion due by 14th Business Day

1.0	Home Summa Issuer Summary		Download User	Guide						
		Issuer ID: 9225 V		ort Period: 2016 🗸	GO					
P	ast File Submission Date ool Exceptions oan Exceptions	10/06/2016 12 0 Exception 1 Exception		mmarization D	ate 10/18/2016 21	:27				
Rep	orted Loans Expected	Loans Liquidated	Loans Delinquent l	oans				fonths Foreclos iquent	ure DQ2+	
	0	0	0	0	0.0000%	0	0	0	0 0.0000%	
	382	382	1	16	4.1995%	9	4	3	4 1.8373%	
otal	382	382	1	16	4.1995%	9	4	3	4 1.8373%	
	Reported Pool	s Expected Pools	T & I Funds	Other Fu	nds Guaranty Fee	Fixed Installment Constant	Unpaid Pool Principal Balance	Security Remaining Principal Balance	Principal Due Holders	Interest Du Holder
		0 0	\$0.00	S0	.00 \$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0
	70	0 70	\$410,285.83	\$243,972	.52 \$3,472.90	\$340,428.26	\$70,722,536.55	\$70,617,429.42	\$324,439.38	\$207,120.4
otal	70	0 70	\$410,285.83	\$243,972	.52 \$3,472.90	\$340,428.26	\$70,722,536.55	\$70,617,429.42	\$324,439.38	\$207,120.4
									thly Certification	



MONTHLY REPORTING CERTIFICATION

Must have a SecurID Token:

- For Issuer, user ID must be a signor on form HUD 11702 Resolution of Board of Directors (approved in MAMS).
- For Subservicer, user ID must be a signor on their Issuer's form HUD 11702 and must have form HUD-11707 Master Servicing Agreement (approved in MAMS).

Exception Feedback				
1.0 Home Sun	nmary Exceptions Download Use	r Guide		
Issuer Summ	ary Alert List			
	Issuer ID:	Deport Deriod:		
	Issuel ID.	Report Period:		
		03/2010		
		Monthly Re	porting Certification	
Issuer ID: Reportin	g Period: 09/2016			
I hereby certify that and belief. I underst	all of the information contained herein ar and that if I knowingly have made any fa	lse, fictitious, or fraudulent statement, r	nthly Report of Pool and Loan Data is true and accurate to the best presentation, or certification on this form or on any accompanying o aw, including but not limited to 18 U.S.C. §§1001, 1010, and 1012,	locuments, I may be
First Name	Last Name	Title	Organization ID	



Ginnie Mae Loan Matching

WHAT IS IT

RFS automated process; runs "monthly"; electronically matches Issuerreported loan data to the Agency "master" data

EXAMPLES

- FHA Single Family Insurance System A43 Database (SFIS)
- Computerized Homes Underwriting Management System (CHUMS)
- VA Guaranty Data
- RD (USDA RHS) USDA RD Endorsement Data
- NA (PIH) not matched at this time



Ginnie Mae Loan Matching – "Match Criteria"

Issuer Reported Loan Data (RFS Reporting) is matched to Agency Reported Loan Data

- Fields Matched:
 - Case Number* (Field 5 RFS "L" Record)
 - OPB** (Field 10 RFS "L" Record) for FHA, VA, and RD
- FHA Streamline includes these fields: Interest Rate, Maturity Date, Zip Code***
- Issuers must resolve "Non-Matches"

* Agency Case Number within 15 Digit RFS reported Case Number ** Original Principal Balance per the mortgage note

*** First 3 digits



ACCESSING MATCHING AND SUSPENSE

Ginnie	Mae Guaranty Matters	Enterprise I	Portal
	RFS File Upload IPI Exception Feedback	MS -	
1.0 Hor Hor	Pool Accounting - Single Pool Accounting - Multif	o r unniy	User Guide
Use the tabbo • Home • Summary	Matching and Suspense Servicemembers Civil R e-Notification (eN)		the major functional areas of Exception Feedback:
Exception Download The purpose Home	Issuer Feedback HMBS Reporting and A (HRA)	dministration a	l area is described below.
Clicking on the Summary	Widely Held Fixed Inves (WHFIT)	stment Trust	ome page.
This tab take Exceptions	you to the Issuer Summa	ary screen which is	a single screen view of submission status, exception statistics
This tab takes Download	you to the Alert List scr	een which displays	a Summary list of pool and loan exceptions, sorted by except
	•		ou can select an RFS Submission file to view the FA Data rec XML Format, or select the link to access the Download Except



NON-MATCHING LOANS DOWNLOADS

Home My Profile RFS File Upload					
Matching and Suspense (MAS)					
Home Loan Suspense Matching Results	Downloads About MAS	User Guide			
Navigation Overview	Insurance				
Click on the tabs/links at the top of this page to n Home 	2 Terminate	eas of RFS Matching and Suspense:			
Loan Suspense Matching Results	Suspense	Loan Match User Guide Online			
Downloads About MAS	Aged Matching				
User Guide	Aged Terminated Matching				
The purpose and general content of each major: Home	fi Various Suspense	v.			
Click on this tab from any page to return to the h	Click on this tab from any page to return to the home page.				
Loan	Loan				
-	Click on this tab to display the Loan Detail screen.				
Suspense	Suspense				
Click on this tab to display the Suspense List sor	een.				
Matching Results					



GINNIE MAE INSURANCE VERIFICATION NON-MATCH RESULTS – FHA

Report LL-0875

Report Date: 06/2020

Downloads are available for review after the 5th BD. Updates are available to view/download after the 10th BD as this download is dynamic. MAT exceptions (Exception Feedback) are static for the month.

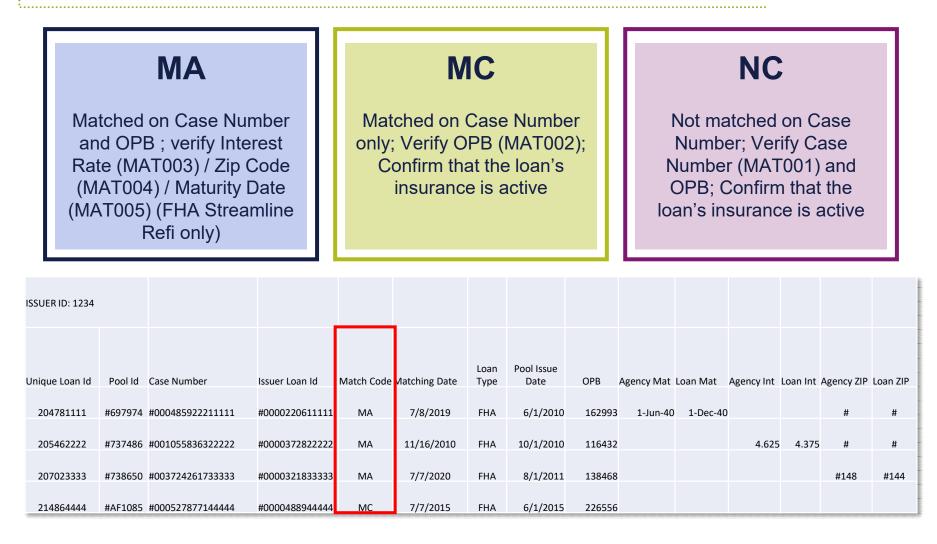
For non-modified FHA loans: Five data fields are used for loan matching. If the issuer-reported data does not match the FHA-reported data; it appears on this download.

See MAS User Guide / section 7.2:

- 1) Loans with a Match Code of MC or NC: Contact the Agency and confirm that the insurance is Active for the current Reporting Period and verify the OPB matches the Mortgage Note.
- 2) For aged Non-matching loans refer to APM 18-01: Mandatory Buyout of Loans Missing the Requisite Federal Agency Insurance or Guarantee. Contact the Ginnie Mae Loan Buyout Team at GinnieMaeBuyout@Hud.Gov regarding the mandatory buyout approval.
- 3) If the loan had a curtailment contact GinnieMaeHelp@Deloitte.com. Refer to MAS User Guide section 9.
- 4) If the loan has been modified: Confirm the Ginnie Mae reported OPB matches the Mortgage Note; and the Loan Purpose Code is reported as 3 (HAMP) or 4 (non-HAMP) in the Various record.

Refer to MBS Guide / Appendix VI-19 / Record Layout Structure / V-Various Loan Record.







MATCH STATUS CODE VS PA-SF EXCEPTIONS

NC – MAT001	Not matched on Case Number; Verify the Loan is actively insured, Verify you are reporting the correct Case Number and OPB, Verify the Agency is reporting the correct Case Number and OPB, if not have it corrected.
MC – MAT002	Matched on Case Number only; Verify the Loan is actively insured, Verify you are reporting the correct Case Number, Verify the Agency is reporting the correct Case Number, Verify OPB matches the NOTE.
MA/NI	Matched on Case Number and OPB (FHA streamline only)
Verify Interest Rate = MAT003	Verify you are reporting the correct Interest Rate, Verify the Agency is reporting the correct Interest Rate, if not have it corrected.
Maturity Date = MAT005	Verify you are reporting the correct Maturity Date, Verify the Agency is reporting the correct Maturity Date, if not have it corrected.
Zip Code = MAT004	Verify you are reporting the correct Zip Code, Verify the Agency is reporting the correct Zip Code, if not have it corrected.





Hard-Coding Loans with a **Principal Reduction**

Hard-Coding Modified Loans with Principal Reductions

Hard-Coding VA Vet/Non-Vet (joint) and TX Land Board Loans

USDA RD Loans for multiple borrowers on a loan

USDA RD Loans when the primary borrower is deceased

NOTE: We are never permitted to receive documentation via email or secure email, evidence must be securely uploaded to RFS.



Issuer #:	9225
Date Created:	4/14/2017 1:13:19 PM
Reference #:	840685
Notice Type:	Loan Processing
Subject:	RFS Suspense Download
Message:	Suspended records for the March reporting period are now available to view and download from the Ginnie Mae RFS Matching and Suspense (MAS) module. Instructions to view Suspense Items and download the Suspense List are found in Section 5.2 and Section 7.4 respectively of the MAS User Guide. Click on the MAS Suspense tab to view suspended records. Click on Suspense under the Download tab and follow the instructions to download the Suspense List. Review the items, mark the records with an A to accept or an R to reject in the appropriate column, and return it in spreadsheet format only to GinnieMaeSuspense@deloitte.com no later than 9:00 AM EST on the 2nd to last Business Day of April .
Read By:	
Date Read:	



TERMINATED LOAN MATCHING E-NOTIFICATION

Terminated Loan Matching Notification

07/16/2018 02:34:09PM

	View Issuer Notification
lssuer#:	
Date Created:	7/16/2018 2:34:09 PM
Reference #:	980802
Notice Type:	Loan Processing
Subject:	Terminated Loan Matching Notification
Message:	
	(right click on a file name below to download the file)
	mas ltr003 20180716 1434.pdf (171769)
Read By:	
Date Read:	
Back	



Single Family Issuer Training 21

Matching and Suspense Workflow Schedule

Schedule	Download File or Letter	E-Notification
After 5th BD and	"Insurance" Match all 3 Agencies (Corrections can be	No
10th BD	made between the 5 th and 10 th BD, and after 10 th BD)	
After 5th BD and	Match to Terminate FHA and RD only	Yes
10th BD		
After 5th BD and	Loan Match Suspense (for Data Changes)	Yes
10th BD		
After 5th BD and	Aged Matching Monthly	Yes
10th BD		
After 5th BD and	Aged Terminated Matching	Yes
10th BD		
7th BD	Various Suspense (for Data Changes)	Yes
Contacted As	Monitoring Letters	No
Applicable		



Ginnie Mae

Issuers that make payments directly to holders of certificated Ginnie Mae securities.

Home M	y Profile RFS File Upload IPMS
Pool Acc	counting - Single Family
1.0	Home Pool Loan Quarterly Verification Remittance Advice User Guide
	HUD 11714/SN Monthly Remittance Download
	Issuer ID Pool ID Certificate Number Report Period
	Instructions for Remittance Advice Reporting
	This screen is the starting point for reporting of 11714 - Monthly Remittance Advice and 11714SN - Monthly Serial Note Remittance Advice data. In the current period Users can view, update, create, and delete Monthly Remittance Advice records. All other periods are view only. Issuers may also report their 11714 - Monthly Remittance Advice and 11714SN - Monthly Serial Note Remittance Advice data via the Ginnie Mae Enterprise Portal file upload, as described in Appendix VI-10 and Appendix VI-11. The Monthly Remittance Download report provides a list of the records entered and a summary of the total number of records and total dollar amounts.
	To view, enter, or edit Remittance Advice records online:
	 Select the Issuer ID Enter the Pool ID Enter the Certificate Number
	4. Select a Reporting Period

Issuers that make payments directly to holders of certificated Ginnie Mae securities.

Home My Pr	ofile RFS File Upload	IPMS	
Pool Accou	nting - Single Family		
1.0	Home Pool Loan	Quarterly Verification Remittance Advice	e User Guide
	HUD 11714/SN Montl	Ily Remittance Download	
		Issuer ID	Report Period
		Monthly Remittance Download	
	Click the D	ownload Button to generate a full Monthly Remitta	ance Advice List



Servicemembers Civil Relief Act (SCRA)

MBS Guide Chapter 34-3 SCRA Interest Shortfall Assistance



- Federal SCRA provides that no obligation or liability bearing interest at a rate in excess of 6% a year incurred by a borrower before the borrower enters active military duty shall, during the borrower's period of active military duty and for one year thereafter, bear interest at a rate in excess of 6% a year. Once the borrower's period of active military duty and one year thereafter is over, the Issuer is permitted to collect the rate of interest provided for in the mortgage.
- Ginnie Mae is authorized reimburses Issuers for interest forgiven under the SCRA for the borrower's period of active military duty, and as set forth fellow for up to one year following the active-duty period.
- Ginnie Mae reimburses Issuers for interest forgiven under the SCRA for one year after a borrower's period of active military duty provided that the borrower was on active duty on or after July 30, 2008, as provided for in the Housing and Economic Recovery Act (HERA) of 2008.
- All SCRA documentation is now uploaded through GMEP per APM 20-04 SCRA Process Improvements.



SERVICEMEMBERS CIVIL RELIEF ACT (SCRA)

Ginnie	Mae Guaranty Matters	Enterprise	Portal
Home My Profile	RFS File Upload	IPMS	
Exception Feedb	Exception Feedback		
	Pool Accounting - Si	ngle Family	User Guide
Hom	Pool Accounting - M	ultifamily	
Navigation C	Matching and Suspe	nse (MAS)	
Use the tabb	Servicemembers Civ	vil Relief Act (SCRA)	the major functional areas of Exception Feedback:
Home Summary	e-Notification (eN)		
Exception Download	Issuer Feedback		
The purpose	HMBS Reporting an (HRA)	d Administration	al area is described below.
Home Clicking on th	Widely Held Fixed Ir (WHFIT)	vestment Trust	10me page.
Summary	(whith)		
This tab take	you to the Issuer Sur	nmary screen which is	s a single screen view of submission status, exception statistics, d
Exceptions			
This tab takes	s you to the Alert List	screen which displays	s a Summary list of pool and loan exceptions, sorted by exception
Download			



SERVICEMEMBERS CIVIL RELIEF ACT (SCRA)

vicemembers Civil Relief Act (SCRA)			
Iome Eligibility Reimbursement E-Library	User Guide		
Eligibility Processing	Reimbursement Processing		
- Summary	- Summary		
Eligibility Form	 Reimbursement Form 		
New Eligibility List	New Reimbursement List		
 Pending Eligibility List 	 Pending Reimbursement List 		
Denied Eligibility List	 Denied Reimbursement List 		
 Approved Eligibility List 	 Approved Reimbursement List 		
Download Eligibility Feedback	Download Reimbursement Feedback		
E-Library	Other Information		
Archived Eligibility List	View Issuer Information		
 Archived Reimbursement List 	 Loan Key Lookup 		
Bulk Archive	 View/Update SCRA Contact 		
	Contact Us		
Important Submission Schedule			
SCRA Eligibility Requests have no submission dead	lline.		
SCRA Reimbursement Requests are submitted qua	rterly and are due by the 10th of May, August, November, and February.		
Corrections to Reimbursement Requests are due by	the 15th of May, August, November, and February.		
 Approval is a rolling process. Records will automatic 	ally be moved to the appropriate list immediately after processing.		
An email report will be sent to the SCRA contact em	ail address for each process.		
 Between the 20th and the 28th of each Reimbursen 	ent reporting month, modification is restricted to pending reimbursements.		



Custodial Account Verification "CAVS"

MBS Guide Chapter 16-8 Custodial Institution Ratings.



Issuer must **submit a verification between the 6**th **and the 15**th **business day** of March, June, September and December stating funds **custodian meets the requirements** specified above

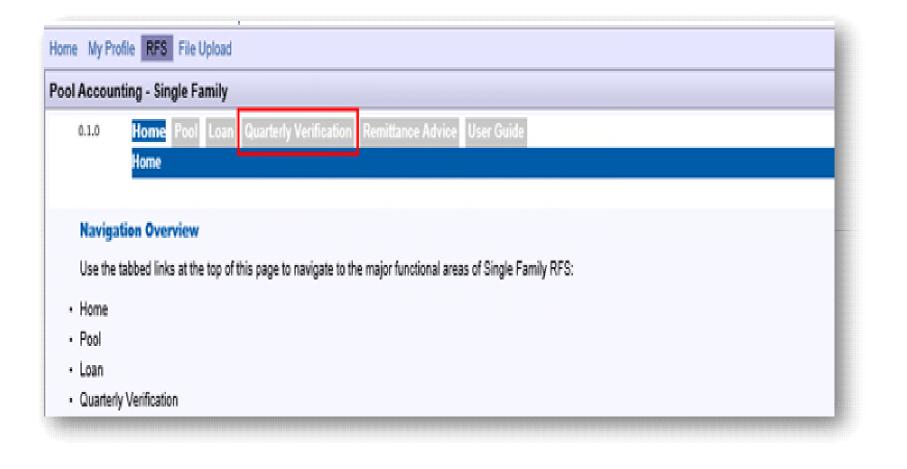


Must be reported to RFS by online data entry or file upload.

-

Separate certification for each fund custodian pursuant to Master Agreement for Servicer's Principal and Interest Custodial Account, form HUD 11709.







ing - Single Family Home Pool Loan Quarterly Verification Remittance Advice User Guide			
Home Pool Loan Quarterly Verification Remittance Advice User Guide			
	0.1.0 Home Pool Loan Quarterly Verification Remittance Advice User Guide		
Custodial Account Verification			
ABC Mortg	age - Training		
Issuer ID	Reporting Quarter		
9273 🗸	12/2016 ¥	CO	
Instructio	ons for Verification Records		
is screen is the starting point for custodial account verification reporting.			
'pre-populates" custodial account records based on the Issuers monthly Pool Reports to			
The next screen will show records that are "pre-populated"; records that have been			
ously created for this period by the Issuer; and it will show any records uploaded for this			
d by the Issuer.			
ke sure the Issuer ID is correct;			
1. Select the current Reporting Quarter from the Drop Down;			
. Click GO.			
3. The next screen allows data entry of custodial account verification records.			
 To enter data for an existing record, select the record and on the edit screen enter the 			
custodial account verification data.			
2. To enter a new record, click on "New Quarterly Verification Record". Select			
the "Account Type" and enter the custodial account verification data.			
3. To delete a record, click on "Delete". Only the editable data fields will be deleted.			
,			
If additional instruction is needed, download the User Guide. Select "User Guide" from the top menu bar			
on this page.			



WHFIT TAX REPORTING – A MODULE OF RFS

Widely Held Fixed Investment Trust (WHFIT) Reporting

- Reported through GMEP, RFS Menu item, Select "WHFIT" or file upload.
- Additional information in FAQs subcategory WHFIT
- WHFIT tax information is to be submitted by the 10th calendar day of the month corrections due by 15th calendar day

Report Months	Quarterly Reports
January, February, March	Due April 10th, corrections by the 15th
April, May, June	Due July 10th, corrections by the 15th
July, August, September	Due October 10th, corrections by the 15th
October, November, December	Due January 10th, corrections by the 15th

Appendix VI-18 Widely Held Fixed Investment Trust https://ginniemae.gov/issuers/program_guidelines/MBSGuideAppendicesLib/Appendix_VI-18.pdf



WHFIT TAX REPORTING

Ginnie	Mae Guaranty Matters	Enterprise	Portal
Home My Profile	RFS File Upload II	PMS	
Pool Accounting	Exception Feedback		
1.0	Pool Accounting - Sing	gle Family	on Remittance Advice User Guide
н	Pool Accounting - Mul	tifamily	
Navigation C	Matching and Suspen	se (MAS)	
Use the tabbe	Servicemembers Civil	Relief Act (SCRA)	the major functional areas of Single F
Home Pool	e-Notification (eN)		
• Loan	Issuer Feedback		
Quarterly Ver	HMBS Reporting and	Administration	
Remittance A User Guide	(HRA)	Administration	
The purpose	Widely Held Fixed Inv	estment Trust	al area is described below.
Home	(WHFIT)		
Clicking on this tab from any page will return you to this home page.			
Pool			
This tab takes you to the Pool Activity screen. From the Pool List screen you can see the submi changes to normally static pool data (e.g., security rate, maturity date, etc.), drill down to individ			

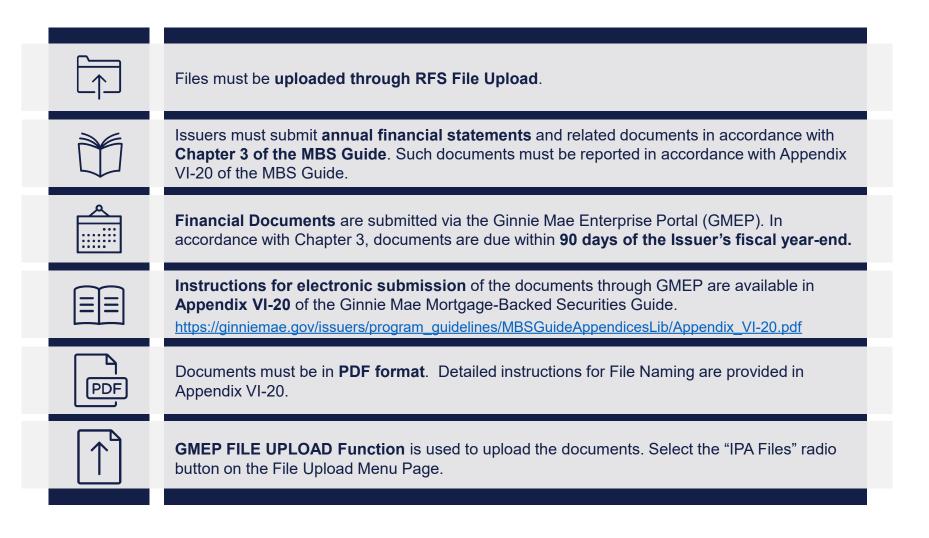


WHFIT TAX REPORTING

File Upload or Manual Entry —

Home My Profile RFS File Upload		
Widely Held Fixed Investment Trust (WHFIT)		
Home Issuer Reports About WHFIT User Guide		
Navigation Overview		
Click on the tab/links at the top of this page to navigate to the major functional areas of RFS WHFIT.		
- Home		
Issuer		
Reports About WHFIT		
About WHPTT User Guide.		
The purpose and general content of each major functional area are described below.		
Home		
Click on this tab from any page to return to the Home page.		
Issuer		
Click on this tab to display the Monthly Reporting screen.		
Reports		
Click on this tab to access the WHFIT reports and select the following reports to view:		
Summary Report Exception Report.		
About WHFIT		
Click on this tab to display the RFS software version for WHFIT.		
User Guide		
Of all as this tab to develop day develop the DEO WAIEIT Lines Oulds		

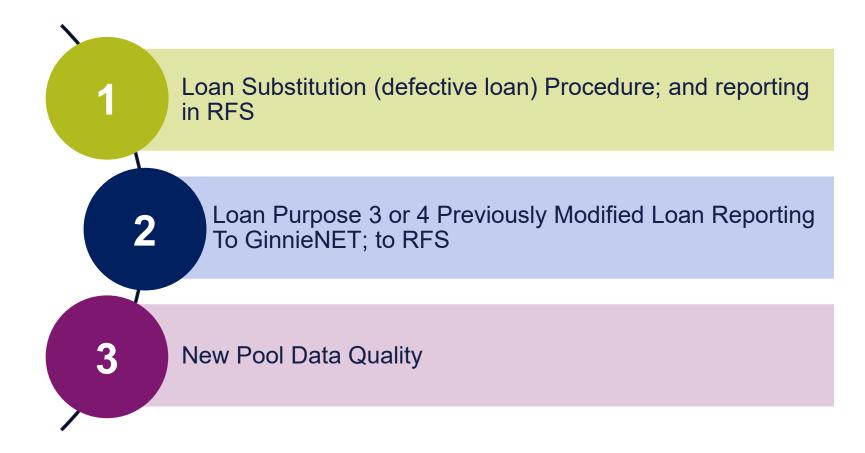






Home My Profile RFS File Upload IPMS	
File Upload Upload File	
Select File Type:	
O Custodial Account Verification	
○ Federal Home Loan Supplemental	
O Matching and Suspense file	
O MF Prepayment Penalty	
O PFI-CAA	
O Pool Accounting Files	
O Remittance Advice	
○ Service Members Civil Relief Act Files	
O WHFIT Files	
○ Supplemental Forbearance File	
	Browse Upload







- MBS Guide Chapter 14-8 (D) Defective Loans
- Loan may be substituted (with Ginnie Mae approval) if identified as defective within four months of issue date of pool
- Replacement loan must satisfy all pool eligibility requirements
- Issuer must submit substitution request to <u>GinnieMaeBuyout@HUD.gov</u> in accordance with the Form Letter for Loan Repurchase (Appendix VI-2)
- Once approval has been granted, Issuer must complete substitution form with loan data
- Unique Loan ID will be generated for the substitution on/after the 25th of the month
- Defective loan should be removed (liquidated) from RFS using removal code 5 Substitution



MODIFIED LOANS

Reporting Instructions for Loan Purpose 3.4 (modified loans)

		Data Item Name	<u>GinnieNET "M record Instruction</u> " for Pool Issuance	<u>RFS "L" Record Instruction</u> for monthly reporting	Description of Data Item		
Field 7	M2 Field 2	First Payment Date*	Report the first scheduled payment of the re- amortized loan	Report the first payment date of the re- amortized loan; the same date reported to GinnieNET	"The date in which the first monthly installment payment was due in accordance with the mortgage/note."		
Field 8	M2 Field 3	Loan Maturity Date**	Report the loan maturity date of the re- amortized loan	Report the maturity date of the re- amortized loan; the same date reported to GinnieNET	"The maturity date of this loan in accordance with the mortgage/note."		
Field 9	M1 Field 10	Loan Interest Rate	Report the loan interest rate of the re- amortized loan	Report the loan interest rate of the re- amortized loan; the same date reported to GinnieNET	"The interest rate of the loan."		
Field 10			Report the OPB of the re-amortized loan (OPB for the modified loan , not the original OPB)	Report the ORIGINAL OPB of the loan per the "original" note; not the modified OPB	"Original Principal Balance, the dollar amount of the original loan principal balance as stated on the mortgage note."		
Field 11	M1 Field 11 Loan FIC (Loan P&I) Report the monthly FIC (principal and interest) of the re-amortized loan			Report the monthly FIC (principal and interest) of the re-amortized loan; the same date reported to GinnieNET	"The current fixed installment constant of principal and interest payment for this loan"		

Some Issuers change the data reported to GinnieNET for Pool Issuance:

*Some issuers change the Date back to the "Original" First Payment Date for RFS reporting. Do not change it.

**Some issuers change the Maturity Date back to the "Original" Maturity Date for RFS reporting. Do not change it. (It is not used in matching for Loan Purpose 3,4)

***For RFS reporting, Issuers must "change" the (modified) OPB that was reported to GinnieNET back to the Original OPB which is to be reported to RFS (OPB per the "original" note for RFS reporting). This is required for Loan Matching.



Ginnie Mae is requesting verification of loan data reported to GinnieNET on new pool issuances. Notice is posted in E-Notification on the 8th Business Day.



Follow the instructions on file and send response to:

GinnieMaeDataQuality@deloitte.com

If you have any questions, please contact the Data Quality team at: **240-403-4199 x315.**



100% of Pool and Loan data reported by 2nd Business Day

All E and C level alerts related to the Pool and Loan record must be cleared no later than 7:00 pm (EST) on the 4th Business Day

Consistency of data reported in RFS

Case number reported on Loan File should match case number reported at Origination

Issuers are fully responsible for meeting reporting timelines and accuracy of data reported by a sub-servicer

Adhering to established Cut-off date

Ensure the correct liquidation removal reason code is reported

Analyze and correct RFS edit exceptions per Severity Level requirements

Review E-Notification daily





Polling Questions:

- 1. Which screen do you use to complete the Monthly Report Certification?
 - a) RFS Monthly Summary
 - b) Pool Activity Screen
 - c) WHFIT Screen
 - d) Annual Financial Documents screen

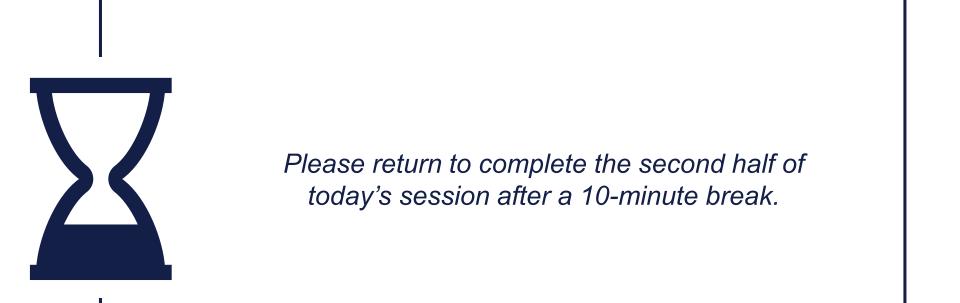
2. When are Annual Financial Documents due?

- a) Yearly
- b) Quarterly
- c) 6 months after fiscal year-end
- d) 90 days after fiscal year-end

3. When does an issuer receive notice on Terminated loans?

- a) 3rd business day
- b) 7th business day
- c) 10th business day

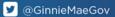






Cash and Reconciliations









What tasks should an Issuer be able to complete after training?

What new information will Issuers be exposed to?



Module Objectives

CASH

Describe how to report Cash on Hand in the appropriate bank account

Describe how to update Master Agreements

RECONCILIATION

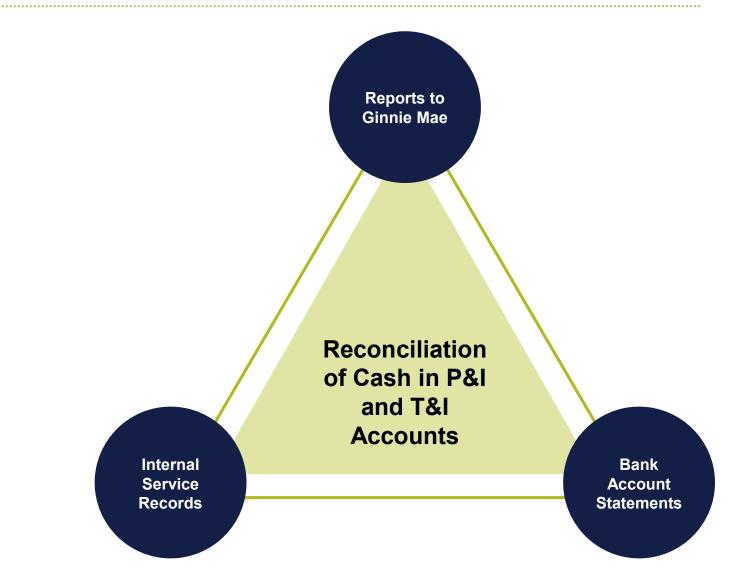
Explain how and when to submit **Custodial Account Verification**

Explain the **reconciling requirements** (outside of RFS)

Explain Pool to security and test of cash process



THE RECONCILING TRIANGLE





GINNIE MAE MONTHLY REPORTING





Ginnie Mae's Access to Draft Funds

Custodial Account Requirements

P&I Shortfalls

Test of Expected P&I

Reconciliation of Mortgage Collateral to Securities Outstanding

Bank Reconciliation

Miscellaneous



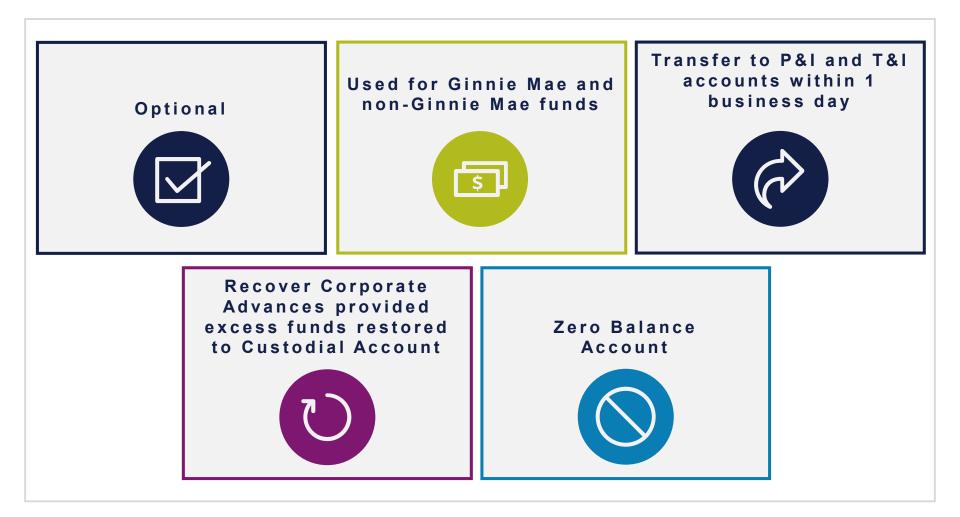
Important that all Ginnie Mae Issuers ensure that they do not have restrictions in place that would impact Ginnie Mae's ability to draft funds from the central P&I custodial accounts on the 15th and 20th calendar day of each month.

- Ensure the financial institution has not placed ACH debit block
- Issuer also have in place a process for communicating with Ginnie Mae and its Central Paying and Transfer Agent, currently the Bank of New York Mellon, if any issues arise or are identified.



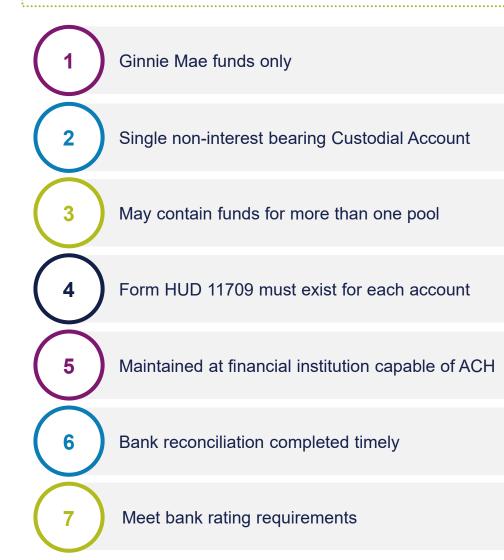
- 1 business day prior to draft, confirm account is fully funded and there are not any holds or system limitations.
- Day of scheduled collection, confirm funds have been swept from designated account. If draft has not occurred, contact the custodial bank directly for inquiries and also provide its Ginnie Mae Account Executive the plan enacted to remedy the collection failure.





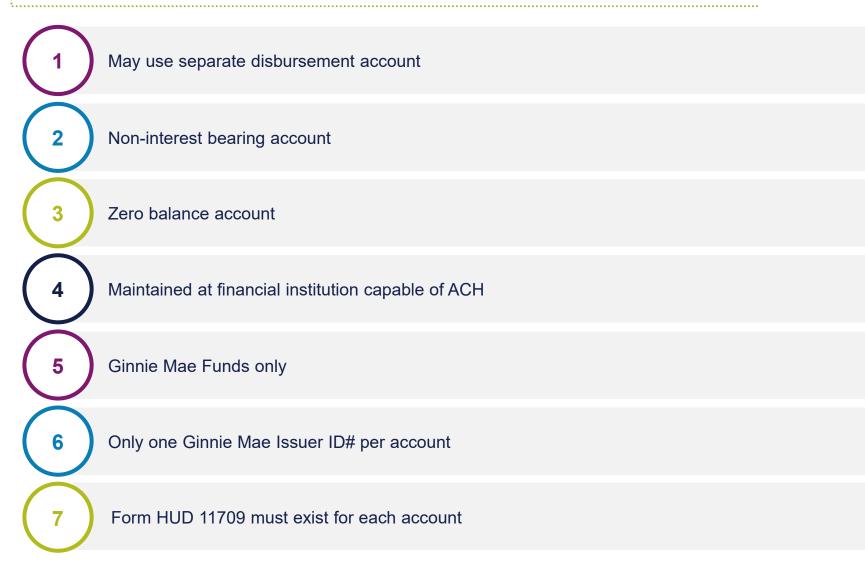


P&I CUSTODIAL BANK ACCOUNT REQUIREMENTS





P&I DISBURSEMENT ACCOUNT REQUIREMENTS





CAV – Custodial Account Verification

Not Required If:

 Aggregate principal and interest payments (FIC) due from borrowers is less than \$100,000 in any one month as measured by the fixed installment which is reported in the RFS Issuer Report of Pool Data (Appendix VI-19).

Institution servicing as funds custodian must meet the following requirements:

The Insured Accounts Requirement: the institution must have accounts that are insured by the FDIC or the National Credit Union Share Insurance Fund (NCUSIF)

The Regulator Rating Requirement: the institution must be rated as "well capitalized" by its federal or state regulator



Agency Rating Requirement:

Agency Rating Requirement: The institution must have a rating that meets at least one of the following criteria:

- □ Institutions servicing as funds custodian with assets of \$30 billion or more either:
 - Short-term issuer rating by S&P of "A-3" (or better). If above not available, Long term issuer rating of "BBB-" (or better) by S&P; or
 - Short-term bank deposit rating by Moody's of "P-3" (or better). If not available, long term bank deposit rating of "Baa3" (or better) by Moody's.
- □ Institutions with assets less than \$30 billion:
 - 125 (or better) by IDC, or
 - C+ (or better) by Kroll

Due **between the 6th and the 15th business day** of March, June, September and December.



T&I CUSTODIAL BANK ACCOUNT REQUIREMENTS



Funds may only be used by the Issuer to pay charges due and payable by the mortgager.

Ginnie Mae funds only

Form HUD 11720 must exist for each account

Bank reconciliation completed timely

Separate escrow custodial account for FHA section 203(k) funds

Separate escrow custodial account for buydown funds

Separate escrow custodial account for any other funds are required to be held pursuant to FHA, VA, RD, or PIH requirements

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NON-RECOVERABLE CORPORATE ADVANCES





Due Dates for Security Holder Payments:

Ginnie Mae I Pools

- Checks (received no later than **15th calendar day**)
- Electronic Transfer (15th calendar day)
- Book-Entry Securities (prior to 7am EST 15th calendar day)

Ginnie Mae II Pools

- Certificated Securities (prior to 7am EST 19th calendar day)
- Book-Entry Securities (prior to 7am EST 20th calendar day)



METHODS OF FUNDING P&I SHORTFALLS



ADVANCES

User Issuer Funds



EXCESS FUNDS

- □ Minimize Use of Issuer Funds
- Excess funds are defined as:

 Unscheduled recoveries of principal on pooled mortgages received during the current month that are to be passed through with the following month's payment

Early receipt of scheduled payments

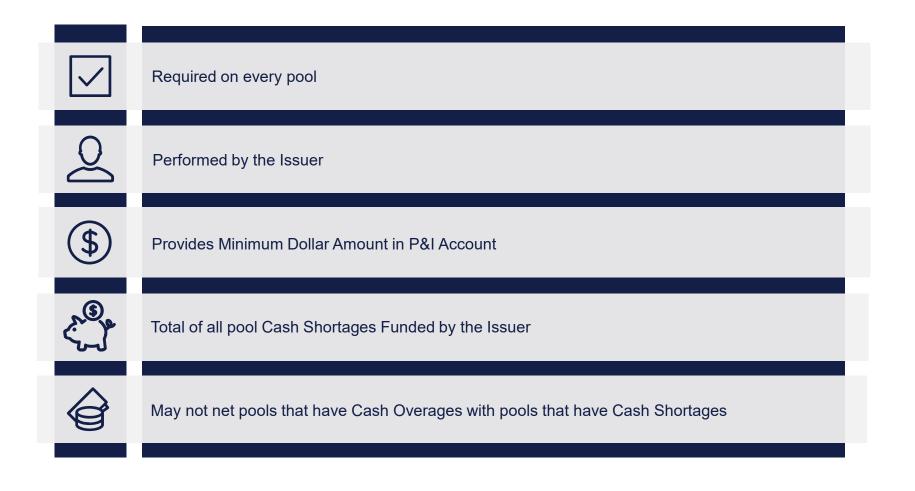


POOL ADVANCE AGREEMENT

□ Uses Bank Funds

Appendix VI-1 Pool Advance Agreement must be completed







TEST OF EXPECTED P&I

TEST OF EXPECTED P&I CUSTODIAL ACCOUNT BALANCE AT CUTOFF

POOL NUMBER: Repor	ting Month:
 Prepaid Principal and Interest (Sum of L-Record Fields 16 and 17 for each prepaid loan in the pool) 	_\$
 Additional Principal Payments (Sum of L-Record Field 20 for each loan in the pool) 	_\$
 Additional Principal Adjustment (Sum of L-Record Field 21 curtailment adjustments for each current loan in the pool) 	<u>\$</u>
 Liquidation Principal (Sum of L-Record Field 28 for each liquidated loan in the pool prior to its liquidation) 	\$
 Delinquent Service Fee (Sum of L-Record Field 14 for each delinquent loan in the pool multiplied by the service fee rate divided by the mortgage interest rate) 	\$
 Service Fee (P-Record Field 5: Enter only if taken after cutoff date) 	\$
 Fixed Installment on Liquidation (Sum of L-Record Field 11 for each liquidated loan in the pool) 	_\$
 Delinquent Principal and Interest (Sum of L-Record Fields 14 and 15 for each delinquent loan in the pool) 	_\$
 Prepaid Service Fee (Sum of L-Record Field 16 for each prepaid loan in the pool multiplied by the service fee rate divided by the mortgage interest rate) 	\$
 Service Fee from Liquidations (Sum of L-Record Field 26 for each liquidated loan in the pool multiplied by the service fee rate divided by the mortgage interest rate, based on last interest installement on Monthly Liquidation Monthly act. 	
 last interest installment on Monthly Liquidation Worksheet) Subtotal (Expected P&I Balance) 	\$\$
 Reported P&I Balance (Field 12 of P-Record for pool) 	\$
= Difference: Over/Short	\$



RECONCILIATION OF MORTGAGE COLLATERAL TO SECURITIES OUTSTANDING

	Required on every pool
	Performed by the Issuer
	 Pool of Loans is Collateral for Securities Over-collateralization – adjusted pool principal balance is larger than the securities balance – recover principal Under-collateralization – adjusted pool principal balance is less than the securities balance – remit principal
002	Tolerance for Under Collateralized Pools \$1.00 per loan per pool Maximum of \$50.00 per pool
卻	 Recoveries for Over Collateralized pools Unscheduled recoveries of principal up to the amount of the over collateralization Up to \$100.00 per pool if no unscheduled recoveries of principal and total over collateralization does not exceed \$100.00



RECONCILIATION OF MORTGAGE COLLATERAL TO SECURITIES OUTSTANDING

RECONCILIATION OF MORTGAGE COLLA	TERAL TO SECURITIES OUTSTANDING				
POOL NUMBER:	REPORTING MONTH:				
Month end pool principal balance					
(Sum of Fields 23 on L-Records in the pool (except I	iquidated loans) \$				
Prepaid installment principal					
(Sum of Fields 17 on all L-Records in the pool)	\$				
Delinquent installment principal					
(Sum of Fields 15 on all L-Records in the pool)	\$				
CD Pools Only: Scheduled Principal					
(Enter amount from Section 2.A. of Issuer's Monthly					
of Pool and Loan Data Worksheet	\$				
CD Pools Only: Liquidation Principal Installment					
(Enter principal portion of last installment reported	d on Issuer's				
Monthly Liquidation Reconciliation Worksheet)	\$				
CD Pools Only: Additional Principal Adjustments or	-				
(Enter amount from Section 2.D. of Issuer's Monthly	y Reconciliation				
of Pool and Loan Data Worksheet)	\$				
Adjusted Pool Principal Balance	\$				
Securities Principal Balance					
(Amount in Field 10 on the P-Record as entered by	Issuer) \$				
Difference: Over / Short	Ś				



P&I Reconciliation





GINNIE MAE P&I ACCOUNT RECONCILIATION

Sample Format

Reviewer:	Date:								
	Date:	-							
Checks outstandingover thirty (30) days (date and amount):									
Deposits in transit (over thirty (30) days (date a	nd amount):							
Explanation for *Ad	ustments* noted above:								
Unreconciled differe	ence (explain):	=							
LESS Reported P& (Sum of Fields 12 a as entered by Issue	nd 13 on the Pool Record								
SUBTOTAL (Adjus	ed bank balance):	=							
Adjustments (Expla	nation required):								
Outstanding checks	(total):								
Deposits in transit (total):	+							
Bank statement bal cutoffdate of		\$							



Bank account reconciliations must be completed within 30 days of the Issuer's monthly reporting cut-off date for all accounts.

- Detail must be available that list the P&I cash book balance for each pool/loan package that uses the custodial bank account as of issuer's monthly cutoff.
 - Balance at the end of the previous reporting month, plus the daily deposits related to the pool, minus disbursements for the pool, which equal the ending balance. This is known as Cash Flow Method.
 - This balance is reported on the Pool Record, Field 12 P&I Fund Balance.

All adjusting items on a reconciliation must be completely resolved during one of the next two reporting cycles.



T&I Reconciliation





GINNIE MAE T&I ACCOUNT RECONCILIATION

Sample Format

Bank statement balance at cutoff date of	\$
Deposits in transit (total):	+
Outstanding checks (total):	· · · · · · · · · · · · · · · · · · ·
Adjustments (Explanation required):
SUBTOTAL (Adjusted bank balance	e): =
LESS Reported T&I Funds (Field 1 on the Pool Record as entered by I	ssuer
Unreconciled difference (explain):	=
Explanation for "Adjustments" note	d above:
Deposits in transit over thirty (3	0) days (date and amount):
Checks outstanding over thirty	(30) days (date and amount):
Preparer:	Date:
Reviewer:	Date:



Bank account reconciliations must be completed within 30 days of the Issuer's monthly reporting cut-off date for all accounts.



- Funds that are required to be deposited in an escrow custodial account must be deposited within two (2) business days of the pool settlement date (APM 15-06).
 - The escrow balance for individual loans is reported on the Loan Record, Field 29 Loan T&I Balance.
 - The escrow balance for ALL loans in the pool is reported on the Pool Record, Field 11 T&I Escrow Balance.
- ❑ All adjusting items on a reconciliation must be completely resolved during one of the next two reporting cycles.



SF POOL ACTIVITY SCREEN

1.0	Home Pool Loan Quarterly Vertification Remittance Advice User Guide Pool List Pool Activity									
		Issuer ID		Pool ID		Report Period				
	Issuer ID: Opening FIC:	Pool ID:	Report Period:	Type:		View 11710A				
Lk	autetions-in-Ful FIC: 0			Opening Security RPB:	0					
	Closing FIC: 0			Scheduled Principal:	0					
	Security Int. Rate:			Curtalments:	0					
	Install Interest:			Liquidations:						
	Pool Mortgage Rate: 0.	0000		RPB Adjustment:						
	Service Fee: 0			Total Principal:	0					
	Due Security Holder:									
Cash	Due Security Holder:				Reported	Calculated				
				Closing Security RPB:		0				
	T & I Balance:			Released Security RPB:						
	P & I Balance: 0 Other Balance: 0			Guaranty Fee:						
ast Upda	rte Date:		Last Update By:	Sank Information	Last Pool Summarize De	ite:				
				ansfer History						
				ummarize Pool						



BANK RECONCILIATION BALANCES

Excepti	on Feedback											
0.1.0	Home <mark>Su</mark> Issuer Sum			Download User Gu	iide							
			Issuer ID:		rt Period: 2016 🗸	GO						
						Summar	y for Issuer ID					
	Last File Submissi Pool Exceptions Loan Exceptions	on Date		1:20 Last Pool Sun otion List otion List	nmarization D	ate 01/20	2017 22:05					
	Reported Loans	Expected	Loans Liquidat	ed Loans Delinquen	Del t Loans	linquent Loans Percentage	1 Month Delinquent	2 Months Delinquent	3+ Months Delinquent	Foreclosure	DQ2+	
	866		866	8	36	4.1958%	26	6	4	0	1.1655%	
	1,435		1,435	10	59	4.1404%	46	8	5	1	0.9123%	
otal	2,301		2,301	18	95	4.1612%	72	14	9	1	1.0074%	
	Report	ed Pools	Expected Pools	T & I Funds	Other F	Funds Guar	anty Fee	allment Unpaid Pool Instant		Remaining	Principal Due Holders	Interest Due Holders
		235	235	\$930,477.71	\$572,63	30.20 \$3	3,055.17 \$483,8	\$14.49 \$63,587	,458.75 \$83,4	438,734.30	\$869,385.80	\$269,273.13
		195	195	\$1,595,590.30	\$1,649,93	38.42 \$8	9,078.10 \$993,3	\$13.11 \$183,695	5,284.50 \$183,4	438,640.59	\$1,754,134.47	\$568,347.73
otal		430	430	\$2,528,088.01	\$2,222,56	\$12	2,131.27 \$1,477,1	27.60 \$247,282	2,723.25 \$248,8	877,374.89	\$2,423,500.27	\$837,620.88
										Month	ly Certification	
٠						Monthly R	eporting Certification	n / Reported 1171	0D Data			





Polling Questions:

- 4. What is the time limit to complete Bank Reconciliation?
 - a) 20 days from remittance
 - b) 30 days from cutoff
 - c) 60 days from month-end
- 5. When is an issuer required to submit Custodial Account Verification?
 - a) Every month
 - b) When the back has \$100,000 in deposits
 - c) When the FIC equals \$100,000 or more
- 6. What is the purpose of the Pool to Security Recon (Reconciliation of Mortgage Collateral to Security Outstanding)?
 - a) I do not know
 - b) Notifies issuers of collateral to security discrepancies
 - c) Notifies issuers to fund the bank account



Appendix A: Forms and Calculations





Instructions and calculations for Pool Reporting are explained in: Appendix VI-04 Issuer's Monthly Accounting Report

Appendix Includes:

Form HUD11710A Monthly Accounting Report https://ginniemae.gov/issuers/program_guidelines/MBSGuideAppendicesLib/Appendix_VI-04.pdf

Form HUD 11710E Liquidation Schedule https://www.ginniemae.gov/issuers/program_guidelines/FormsLibrary/HUD-11710-E.pdf



QUESTIONS & ANSWERS



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Link to Single Family Presentation, Workflow Document, Appendix VI-19 and Manually Hard Coding Loans <u>https://www.ginniemae.gov/issuers/issuer_training/Pages/ToolsAndResources.aspx</u>





This training has been designed to orient new employees to Ginnie Mae's business processes and the systems used to manage those processes. In rating this event, please consider how effective you believe this course to be for someone at an introductory level. Thank you.

