

## De-register a User with the OMA in MyGinnieMae

Warning

GinnieMa

ORGANIZATION ADMINISTRATOR QUICK REFERENCE CARD

## DE-REGISTER A USER WITH THE ORACLE MOBILE AUTHENTICATOR

- 1. Navigate to <u>https://my.ginniemae.gov</u> to access MyGinnieMae.
- 2. Enter your username and password to login.
- 3. Select the **Tools** dropdown.
- 4. Select Access Management Console.



- 5. Select **Yes** to continue when prompted.
- 6. Select User Management.

The system will display a list of all users in alphabetical order by last name.

- 7. Select the appropriate user's name.
- 8. Select De-register OMA.

If here

9. Select **Confirm** when the Confirm De-registration of Oracle Mobile Authenticator dialog box displays.

A ribbon will display stating "Oracle Mobile Authenticator successfully de-registered for [User's Name] OIM status: COMPLETED."

