How to Install and Authenticate Soft Token - Desktop

RSA QUICK REFERENCE CARD

This Quick Reference Card is for users who are installing their RSA SecurID Soft Token on their desktop computer.

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HOW TO INSTALL YOUR SECURID SOFT TOKEN ON YOUR DESKTOP

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 Receive an email from <u>donotreply_access@ginniemae.gov</u> with the subject line New Ginnie Mae Soft Token which contains your token file. You may disregard the QR code as that is for mobile set-up only.

Note: You must choose whether you would like to install your RSA SecurID Soft Token on your desktop or mobile device. You may only install it on one device.

- 2. Double click to save the *LastName-FirstName (.sdtid)* file. Save the token file to your desktop.
- In a web browser, navigate to the <u>SecurID Software</u> <u>Tokens - RSA Community</u> to download and install your token (<u>https://community.securid.com/s/all-</u> <u>downloads/rsa-securid-downloads</u>). Select the type that matches your desktop: Microsoft Windows or macOS.

Note: Ginnie Mae does not support Software Token Converter. Android and iOS may be disregarded as they are for mobile set-up only.

 Select the RSA SecurID Software Token Downloads link (Version 5.0.3 for Microsoft Windows or Version 4.2.3 for macOS).

 For Microsoft Windows, select the RSA SecurID Software Token 5.0.3 Downloads for Microsoft Windows (64-bit) link to open a zip file. For macOS, select the download attachment button next to RSASecurIDMac423.zip link to open a zip file.



SecurID > Docs & Downloads > Software Toker	ns
SecurID Software Tokens Content	s
Software Token Converter	₿ 4
Android	a 73
iOS	<i>■</i> 44
macOS 3	₽ 7
Microsoft Windows	25
ecurlD > Docs & Downloads > Software Tokens	> Microsoft Windows
SecurID Software Token for Microsoft Windows	Windows
Documentation and Downloads	
RSA SecurID Software Token 5.0.3 Download	Is for Microsoft Windows
	4
SecurID Software Token for macOS	macOS
Documentation and Downloads	
SecurID Software Token 4.2.3 for macOS Release Notes	
	4 Sep 20, 2021



QUICK REFERENCE CARD: QRC-RSA:1.0 Last Updated 12/26/2023



will begin.

RSASecurIDPluginSDK503.zip Type: WinZip File

Type: WinZip File

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RSASecurIDSDK503.zip

RSASecurIDSoftwareToken5.0.3x64.zip

🐙 RSA SecurID Software Token - Setup Wizard

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dified: 5/25/2021 7:47 PM

Size: 17.8 MB 🕈 17.8 MB

Size: 148 KB → 147 KB Date modified: 5/25/2021 8:03 PM

Size: 87.9 KB → 87.4 KB

6. For Microsoft Office, open another zip file titled RSASecurIDToken503.zip. For macOS, continue to Step 7.

7. Double click on the installation file name:

- odified: 5/25/2021 9:46 PM RSASecurIDSDK503.zip.md5.rtf Type: Rich Text Format Size: 168 bytes → 139 bytes Date modified: 5/25/2021 7:47 PM RSASecurIDSDKext503.zip Type: WinZip File Size: 73.6 KB → 73.4 KB RSASecurIDTimePluginSDK503.zip Type: WinZip File Date modified: 5/25/2021 7:47 PM Size: 38.7 KB → 38.6 KB Date modified: 5/25/2021 9:46 PM RSASecurIDToken503.zip Type: WinZip File Size: 57.9 MB → 58.0 MB RSASecurIDToken503.zip.md5.rtf Date modified: 5/25/2021 9:46 PM RSASecurIDToken503.zip Windows Date modified: 5/25/2021 9:46 PM def Type: Folder Date modified: 5/25/2021 9:46 PM template Type: Folder RSASecurIDToken503x64.ms Date modified: 5/25/2021 9:45 PM 7 Size: 35.2 MB + 32.8 MB Type: Windows Installer Packag RSASecurIDTokenAuto503x64.m Date modified: 5/25/2021 9:44 PM □ 🕌 RSASecurlDMac423.zip macOS RSASecurIDMac423.dmg Type: DMG File Date modified: 9/2/2021 1:12 PM
- 8. Once the RSA SecurID Software Token Set Up Wizard opens, select Next.

RSASecurIDToken503x64.msi for Microsoft Windows

or RSASecurIDMAC423.dmg for macOS. Installation





Welcome to the RSA SecurID Software Token Setup Wizard

The Setup Wizard will install RSA SecurID Software Tol 5.0.3.712 x64 on your computer.Click Next to continu Cancel to exit the Setup Wizard.

WARNING: This program is protected by copyright law and

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< Back Next > Cancel



10. In Setup Type, select Typical (Ginnie Mae does not provide support for Custom setup). Select Next.

11. You are now ready to install the program on your desktop. Select Install.

Note: If your organization has security restrictions that prohibit you from installing this program, you must contact the IT Administrator at your organization.

12. Once the software has finished installing, the Setup Wizard Completed message will display. Select the Launch RSA SecurID Software Token checkbox. Select Finish.



The Setup Wizard is ready to begin the Typical installation

If you want to review or change any of your installation settings, click Back. Click Cancel to exit the wizard.

Click Install to begin the installation

RSA



13. Once the application Import Token window is launched, select Import Token from File. You may select the icon, or the hyperlink provided. Ginnie Mae does not support importing file from web.

Note: If RSA SecurID Token App does not launch, search "RSA SecurID Token" in your taskbar.



Type here to search



Statue





- 14. Your file explorer window will open, select the file saved to the Desktop in Step 2. Select **Open** to continue.
- Import from File

 Import from F
- 15. For the password, enter the temporary password provided in the email from <u>donotreply_access@ginniemae.gov</u> with the subject line Additional Soft Token Information Required for Setup and select OK.

RSA Enter File Password	×
To complete import of rsa.tester1@ginniemae.cloud_000422448508.sdtid file enter a password.	
Enter Password:	

16. The RSA SecurID Software Token app will import the Username-Software Token file and prompt you for a PIN; DO NOT ENTER A PIN. Follow the next steps for How to Complete SecurID Soft Token Authentication.



HOW TO COMPLETE SECURID SOFT TOKEN AUTHENTICATION

 Type <u>https://token.ginniemae.gov</u> into your web browser to navigate to the RSA Self-Service Console. Enter your User ID (email address). Select OK.



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Creating a New Password

- 2. Select Password from the drop-down menu as the Authentication Method. Select **Log On**.
- 3. Enter your MyGinnieMae Password (the password you use to login to my.ginniemae.gov). Select **Log On**.
- The system may prompt you to change your password. Enter the temporary password as your Current Password.
- 5. Create a new password and enter it in **New Password** and **Confirm New Password** field. Select **OK**. You will see a confirmation on your screen once your password is changed.

Note: To view password requirements, select the "What is a valid password?" link on the screen.

Creating a PIN

6. You will be directed to the Self-Service Console home screen. Select the **Create PIN** hyperlink.

1980					
P L	og On				
Use	er ID:		rsa.tester1@	pginniemae.cloud	
Aut	hentication Me	thod:	Password \		
	_				
Cance	Log On				
					-
~ e					
_ Sec	UND SECORE	LOGON			
🖟 L	og On				1
					1
Us	er ID:	n	sa.tester1@gini	niemae.cloud	1
Au	thentication Met	P	assword		
Pa	ssword:	3			
	Log On				
Cance					
Cance					
Cance	D SECURE LOGO	N			
Cance Cance Secur	ID SECURE LOGO	N			
Cance Secur Vour passw	ID SECURE LOGOR ange Password	N are required t	o create a new pass	aword.	
Cance Secur Vour passw	1D SECURE LOGO ange Password iord has expired. You	N are required t	o create a new pass	word.	
Cance Secur Vour passw Change Curre	ID SECURE LOGOR ange Password ord has expired. You Password nt Password:	N are required t	o create a new pass	word.	
Cance Secure Vour passw Change Curre New N	ID SECURE LOGO ange Password nord has expired. You Password nt Password:	N are required t	o create a new pass	word.	ord?
Cance Secure Your passe Change Curre New I Confin	ID SECURE LOGOR ange Password nord has expired. You Password nt Password: 'assword: m New Password:	N are required t	o create a new pass	word.	ard?





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- You will be directed to a new screen to create your 4-8 characters-long PIN. You will use this in Step 11 to authenticate your token.
- 8. Select **SAVE** to return to the Self-Service Console.

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🗟 Create PIN
* Required Field
Create PIN
Create New PIN:
Confirm New PIN: *
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Testing Your Token

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9. In the Self-Service Console, select the **test** hyperlink to authenticate your token.

10. You will be directed to the Test Your Token screen. Enter your **User ID** (email address).

Note: Leave the web browser open as you complete steps 11-12 in the RSA SecurID Token app.

- 11. From your desktop, open the RSA SecurID Token App. Enter the PIN that you created in Step 7. **Select** the arrow button.
- 12. Select Copy.







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- Return to the web browser and right-click and select Paste to enter the copied Passcode in the Self-Service Console.
- 14. Select **Test** to authenticate your token.
- 15. You will be directed to a screen in your web browser indicating that the authentication was successful. If your authentication was not successful, redo steps 10-14. If your authentication is still unsuccessful, send an email to askGinnieMae@hud.gov with the subject line RSA SecurID Authentication Unsuccessful.

폐 Test Your Token
* Required Field
Test your token
Run a test authentication with your User ID and to
User ID: 14 ester1@ginniemae.clou
Passcode:
Cancel

Successful Test Logon	
Your test authentication is successful.	
ОК	