

GMC INSURANCE MODULE QUICK REFERENCE CARD

This Quick Reference Card provides an overview of the steps and instructions to add a Fidelity Bond Cap into the GMC Insurance module.

NAVIGATING TO GMC INSURANCE

- 1. Navigate to MyGinnieMae (https://my.ginniemae.gov).
- 2. Login with your user credentials.

Government Security Disclosure	Initial Authentication
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 Select Ginnie Mae Central under the Applications section on the My Tools dropdown.









ADD FIDELITY BOND CAP

1. Select **View my Issuer Profile** on the Insurance homepage.



- 2. Select the Related Actions tab.
- 3. Select Add New Fidelity Bond Cap.



Enter the	Add Fidelity Bond Cap	
Amount.	Fidelity Bond Cap	
Click	Provide Fidelity Bond Cap Information when necessary for the n Cap Amount *	most recent insurance review or for any active policies. Fidelity Bond Caps only recent to Fidelity Bond coverage.
Upload to	Enter Cap Amount	UPLOAD De Drop file here
attach a copy of the	mm/dd/yyyy	mm/dd/yyyy
Fidelity	CANCEL 6	
Bond Cap.		
	Enter the Cap Amount. Click Upload to attach a copy of the Fidelity Bond Cap.	Enter the Cap Amount. Click Upload to attach a copy of the Fidelity Bond Cap.

- Enter the Cap Issue Date.
- 7. Enter the Cap Expiration Date.



Add Fidelity Bond Cap GMC INSURANCE MODULE QUICK REFERENCE CARD

8. Click **ADD CAP** to confirm information added is correct and submit the Fidelity Bond Cap.

This cap will be finalized upon submission. Ensure that all the information is accurate before submiting to Ginnie Mae.

