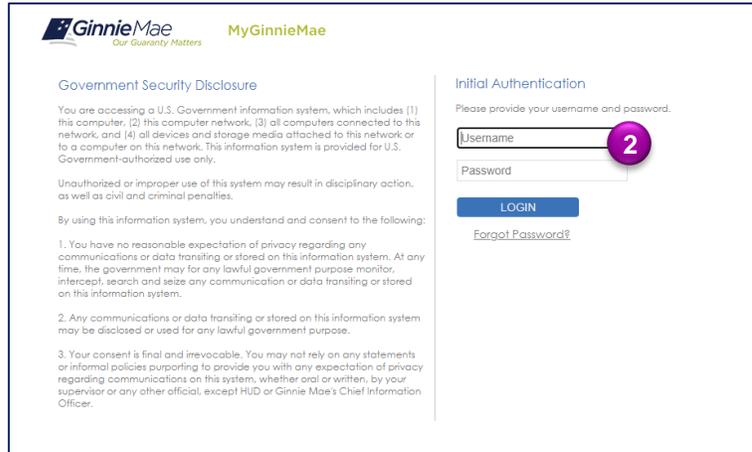


This Quick Reference Card provides an overview of the steps and instructions to deactivate a Fidelity Bond Cap in the GMC Insurance module.

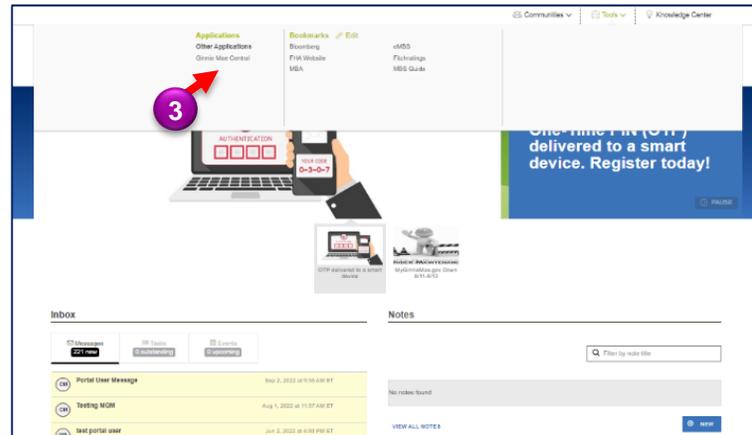
NAVIGATING TO GMC INSURANCE

1. Navigate to MyGinnieMae (<https://my.ginniemae.gov>).

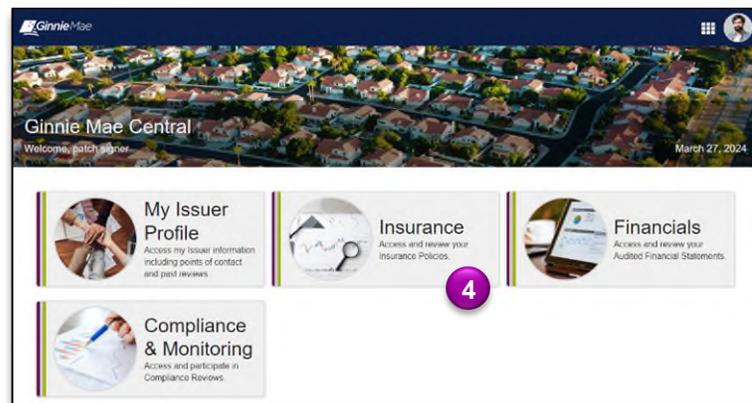
2. Login with your user credentials.



3. Select Ginnie Mae Central under the Applications section on the My Tools dropdown.

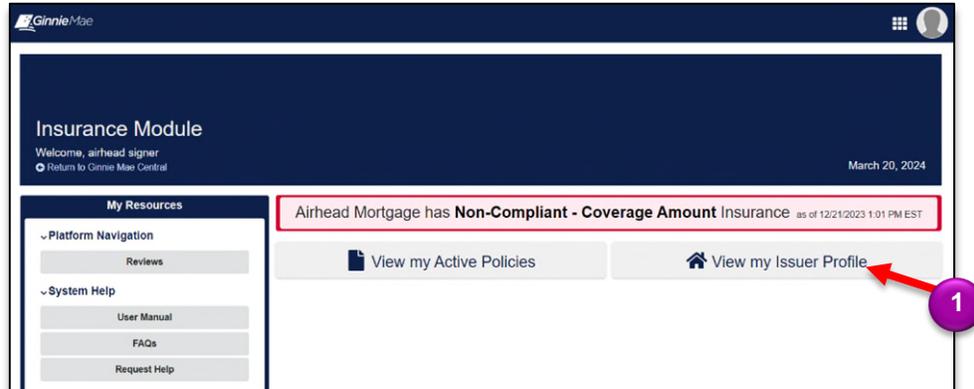


4. Select the Insurance module.

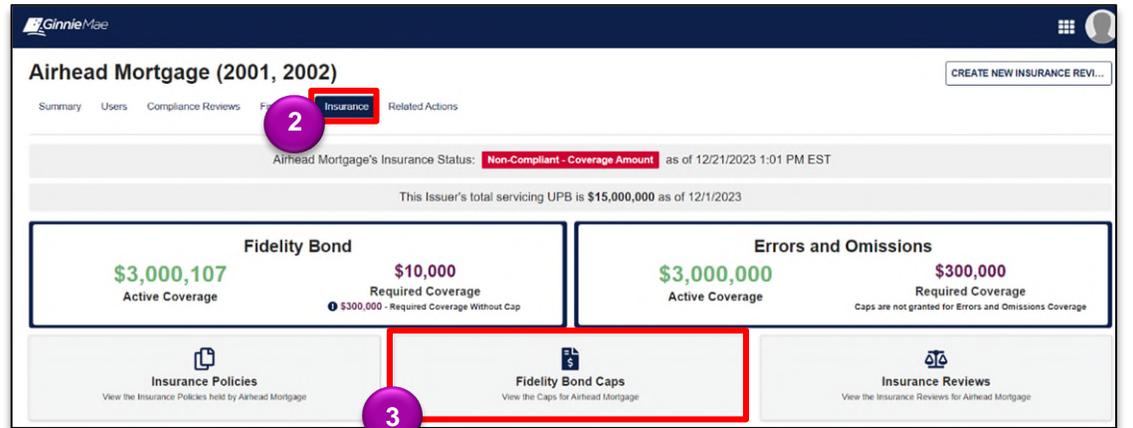


DEACTIVATE A FIDELITY BOND CAP

1. Select **View my Issuer Profile** on the Insurance homepage.



2. Select the **Insurance** tab.



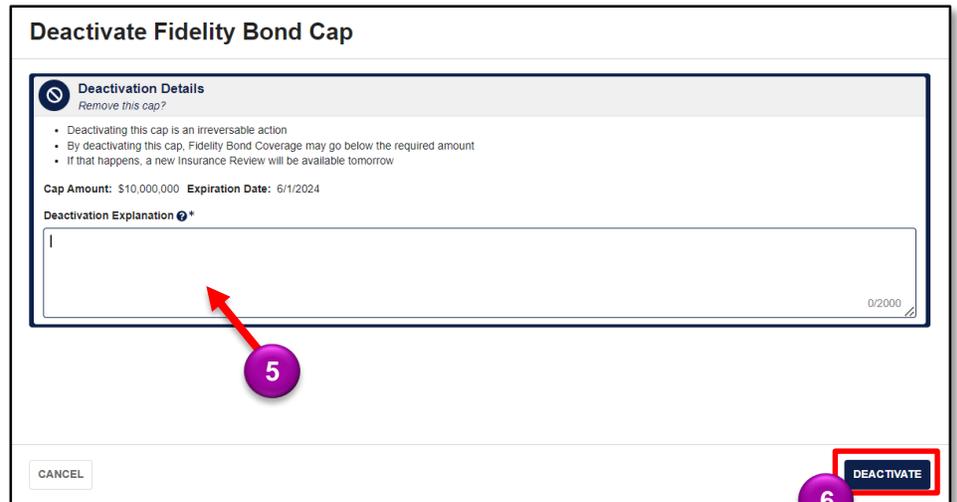
3. Select **Fidelity Bond Caps**.

4. Select **DEACTIVATE CAP**.



5. Provide an explanation for the deactivation in the **Deactivation Explanation** text box.

6. Select **DEACTIVATE**.



7. Click **YES** to confirm and deactivate the Fidelity Bond Cap.

