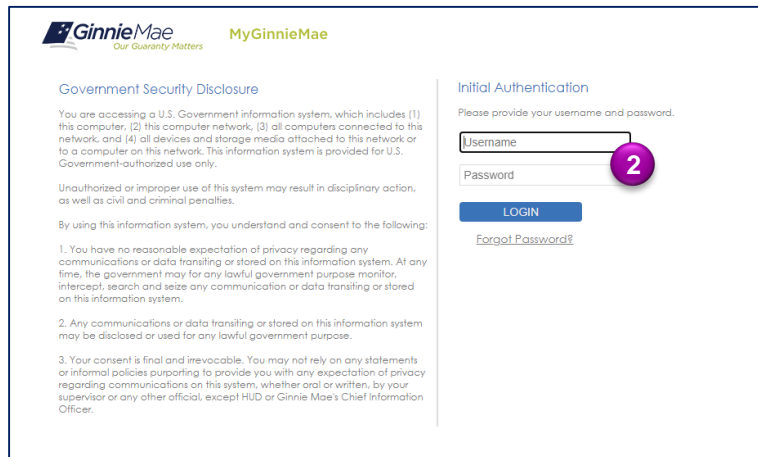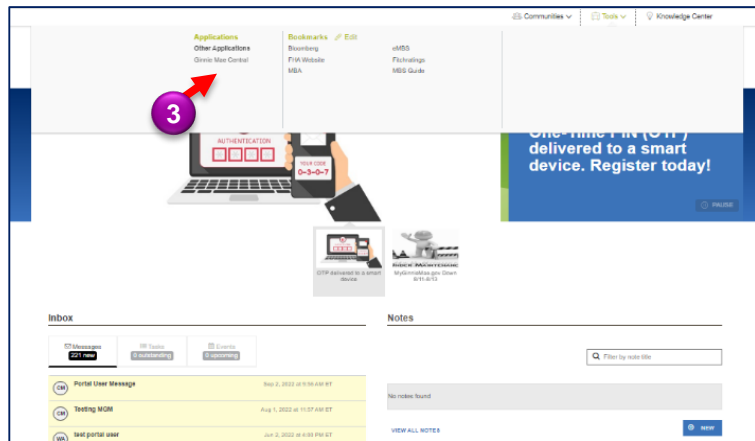This Quick Reference Card provides an overview of the steps and instructions cancel an insurance policy in the GMC Insurance module.

NAVIGATING TO GMC INSURANCE
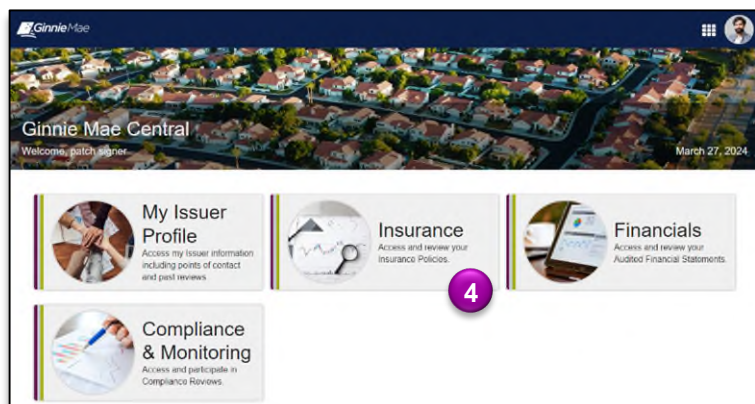
1. Navigate to MyGinnieMae (https://my.ginniemae.gov).

2. Login with your user credentials.

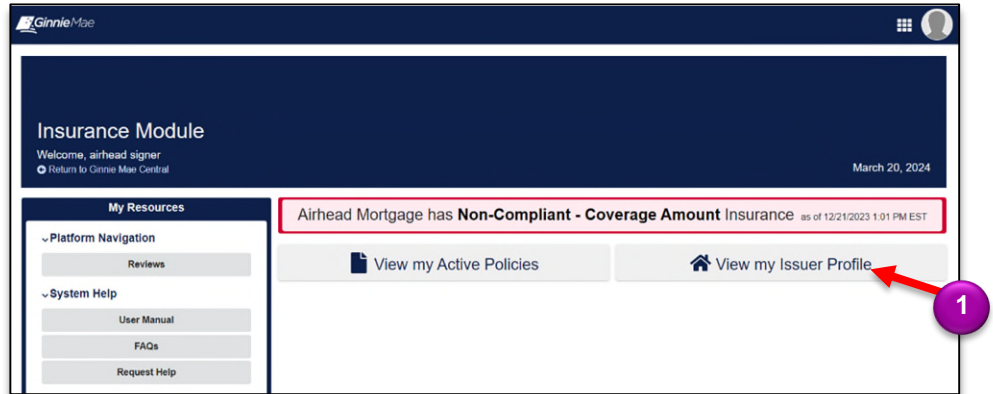3. Select Ginnie Mae Central under the Applications section on the My Tools dropdown.
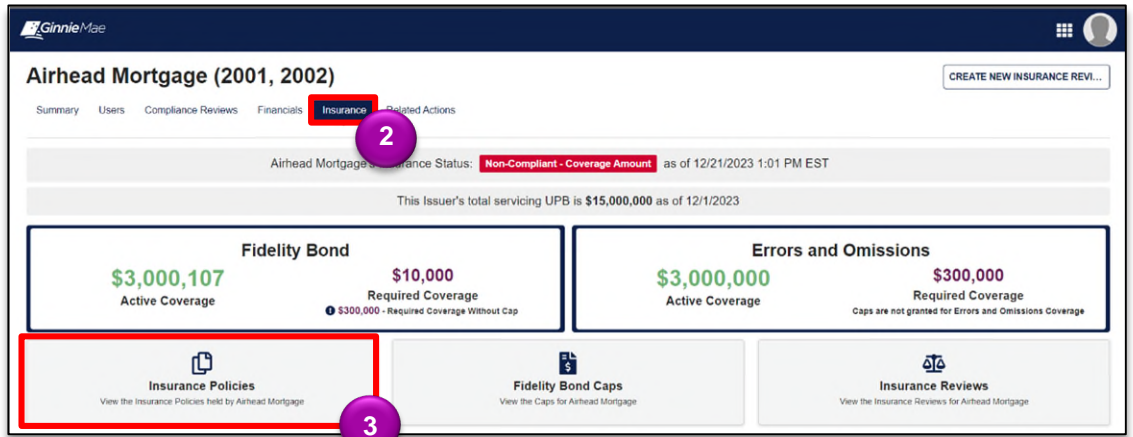

4. Select the Insurance module.

CANCEL AN INSURANCE POLICY

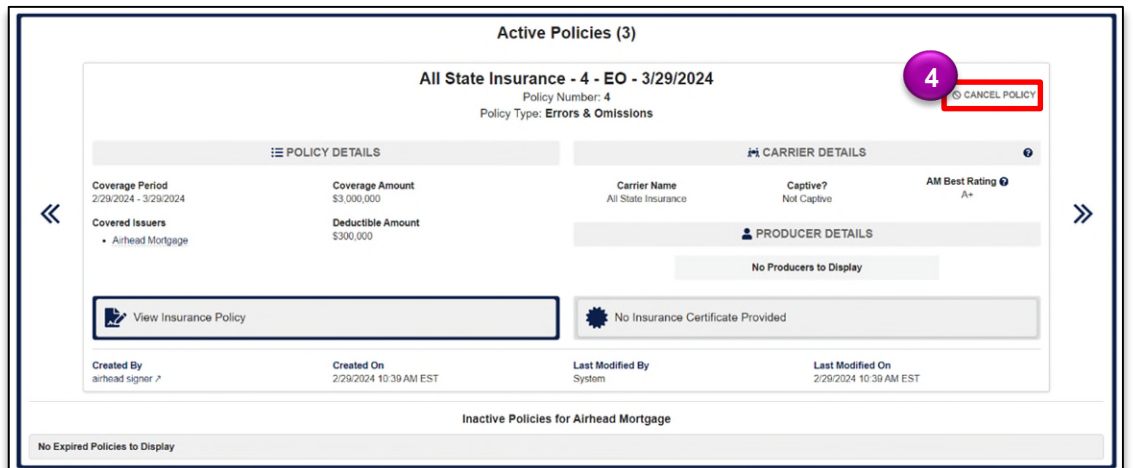1. Select **View my Issuer Profile** on the Insurance homepage.

2. Select the **Insurance** tab.
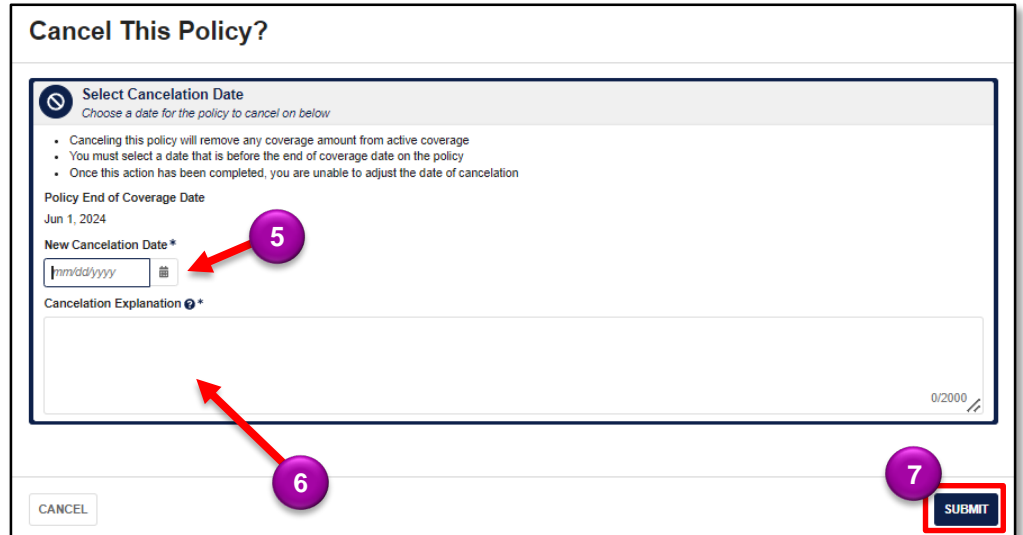
3. Select **Insurance Policies**.

4. Select **CANCEL POLICY.**

5. Enter the **New Cancellation Date**.

6. Provide an explanation in the **Cancellation Explanation** text box.

7. Select **SUBMIT** once complete.

Cancel This Policy?

Select Cancelation Date
Choose a date for the policy to cancel on below

- Canceling this policy will remove any coverage amount from active coverage
- You must select a date that is before the end of coverage date on the policy
- Once this action has been completed, you are unable to adjust the date of cancelation

Policy End of Coverage Date
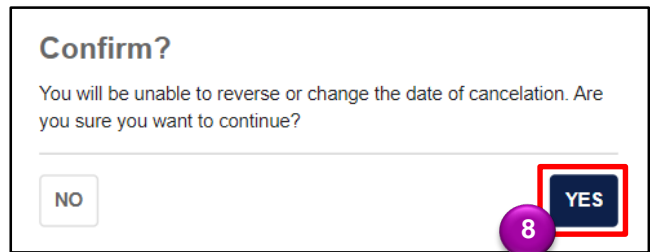Jun 1, 2024

New Cancelation Date *
mm/dd/yyyy

Cancelation Explanation *
0/2000

CANCEL   SUBMIT

8. Click **YES** to confirm the new cancellation date and complete the action.

Confirm?

You will be unable to reverse or change the date of cancelation. Are you sure you want to continue?

NO   YES