

## **May Issuer Outreach Call regarding the IOPP Application**

Ginnie Mae invites you to participate in its May Issuer Outreach Call regarding the IOPP Application. The call will take place on the following date and time:

- **May 23<sup>rd</sup>, 2017 at 11:00 A.M. Eastern Time**

In order to participate in this class, you will need:

- A computer with access to the internet
- WebEx client installed on a computer (see details below)
- A telephone

### **WebEx Installation Instructions:**

Please note we are now using WebEx to host outreach web conferences. Please follow the instructions below to test your ability to connect prior to the meeting.

Web conference information is listed below. Please note that you will need the WebEx client installed on your computer in order to access the web conference. If you do not have this program installed, the free client version can be downloaded from WebEx's website. You can download and test the program by clicking the following link <http://www.webex.com/test-meeting.html>. Enter your name and email address and click "Join". Follow the instructions on the screen to install and test the program.

To access the class, follow these instructions on the day and time listed above:

- 1. Navigate to the following URL using the Internet Explorer web browser and follow the instructions below to access the web meeting:**

[WebEx Link](#)

**Web Conference Instructions:** Please follow these steps.

1. Enter Your Name and Email
2. Click "Join"
3. If you are prompted for a password enter "GinnieMae"

Participants will be allowed to join the web conference 15 minutes prior to the start of the call.

Please note the program will ask you to install the free WebEx client if you have not done so prior to the meeting. Follow the instructions on your screen to install the client. You may need to turn off your popup blocker in order for the program to install correctly.

## **2. Audio Instructions:**

Dial the following conference telephone number and enter the access code:

Conference Number: +1 888-780-9656

Participant Access Code: Type in "2667861" when prompted

\*Note: Please listen to and follow the audio prompts upon joining the call, you will be asked to provide your Name, Organization and Phone Number

### **Troubleshooting**

If you have any questions, please send an email to the Ginnie Mae Training Mailbox ([gnmatraining@hud.gov](mailto:gnmatraining@hud.gov)).