This Quick Reference Card (QRC) has been created to help users log into MyGinnieMae via a security feature called One-Time Password (OTP) and navigate to the business applications.

**MYGINNIEMAE LOGIN**

1. Navigate to [https://my.ginniemae.gov](https://my.ginniemae.gov) to access MyGinnieMae.

2. Select **Login**.

3. On the **MyGinnieMae Login** screen complete the following:
   - Enter **Username** (email address).
   - Enter **Password**.

4. Select **Login**.

**NOTE:** IF YOU ARE NOT ABLE TO LOG IN OR HAVE FORGOTTEN YOUR PASSWORD, SELECT **FORGOT PASSWORD** AND FOLLOW INSTRUCTIONS.

5. A system generated **One-Time Password (OTP)** will be sent to the registered email address with the subject “Ginnie Mae OTP Code.” Navigate to the email account and retrieve the OTP.

6. Type the OTP code and select **Login**.

**NOTE:** THE OTP IS VALID FOR 10 MINUTES. THE SYSTEM ALLOWS THREE ATTEMPTS TO ENTER THE OTP CODE CORRECTLY.
7. The MyGinnieMae **My Dashboard** screen will display. My Dashboard has been tailored for different user types to provide easier access to key information and applications.

### BUSINESS APPLICATION LOGIN

Complete the following steps to access business applications on MyGinnieMae.

1. **From My Dashboard**, select the **Tools** dropdown from the top of the page to display a list of the business applications that your account can access based on your roles.

2. **Select the Business Application** that you would like to access.
3. For users with access to GMEP 1.0 and/or GinnieNET, the first time the user selects a GMEP 1.0/GinnieNET application, a one-time dialog window will be displayed. Click **Select** and then choose the default user ID. Users will not be prompted on future times accessing the application.

NOTE: IF MORE THAN ONE USER ID DISPLAYS, CONTACT YOUR ORGANIZATION ADMINISTRATOR FOR ASSISTANCE.

For assistance please call the Ginnie Mae Help Desk at 1 (800) 234-GNMA (4662) or email ginniemae1@bnymellon.com