

### ENTERING POOL DATA AND COMPLETING THE HUD 11711B

1. Navigate to MyGinnieMae via <https://my.ginniemae.gov>.
2. Select **Login**.
3. Login with your MGM credentials.
4. Select **Pools & Loans** to access the MFPDM Applications.

**NOTE:** The Pools & Loans Page displays a list of pools associated with the selected Issuer ID.

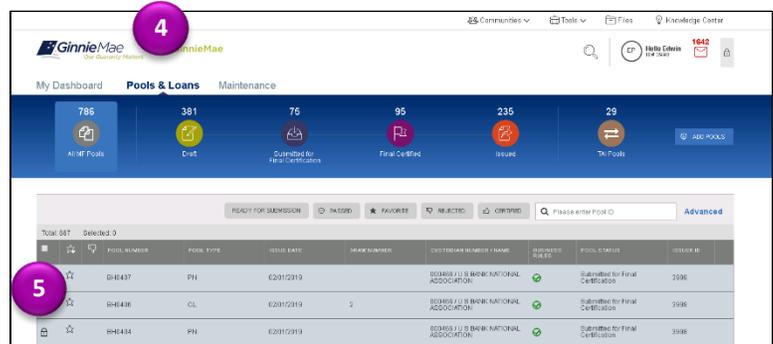
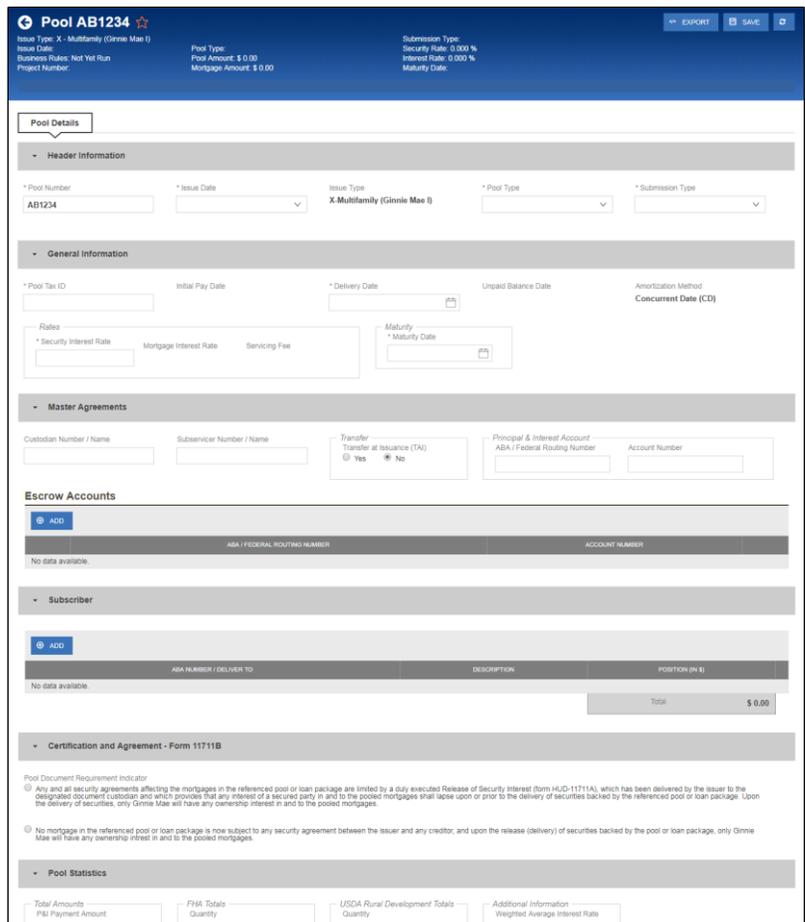
5. Select the appropriate **Pool number**.

The Pool Details Page will be displayed.

**NOTE:** Based on the Schedule of Subscribers and GNMA Guaranty/ Contractual Agreement (HUD 11705) form, this page allows users to enter pool data and complete the Certification and Agreement (HUD 11711B) form.

6. Enter the pool data and complete the Certifications and Agreement (HUD 11711B) form.

**NOTE:** Fields marked with an asterisk are required to save a pool.

**Pool AB1234**

Issue Type: X - Multifamily (Ginnie Mae II)  
 Issue Date: Business Rules: Not Yet Run  
 Project Number: Pool Type: Pool Amount: \$ 0.00 Mortgage Amount: \$ 0.00  
 Submission Type: Security Rate: 0.000 % Interest Rate: 0.000 % Maturity Date:

**Pool Details**

**Header Information**

\* Pool Number: AB1234 \* Issue Date: \* Issue Type: X Multifamily (Ginnie Mae II) \* Pool Type: \* Submission Type:

**General Information**

\* Pool Tax ID: Initial Pay Date: \* Delivery Date: Unpaid Balance Date: Amortization Method: Concurrent Date (CD)

Rates: \* Security Interest Rate: Mortgage Interest Rate: Servicing Fee: Maturity: \* Maturity Date:

**Master Agreements**

Custodian Number / Name: Subservicer Number / Name: Transfer at Issuance (TAI):  Yes  No  
 Principal & Interest Account: ABA / Federal Routing Number: Account Number:

**Escrow Accounts**

ABA / FEDERAL ROUTING NUMBER: ACCOUNT NUMBER

No data available.

**Subscriber**

ABA NUMBER / DELIVER TO: DESCRIPTION: POSITION (IN \$)

No data available. Total: \$ 0.00

**Certification and Agreement - Form 11711B**

Pool Document Requirement Indicator  
 Any and all security agreements affecting the mortgages in the referenced pool or loan package are limited by a duly executed Release of Security Interest (Form HUD-11711A), which has been delivered by the issuer to the designated document custodian and which provides that any interest of a secured party in and to the pooled mortgages shall lapse upon or prior to the delivery of securities backed by the referenced pool or loan package. Upon the delivery of securities, only Ginnie Mae will have any ownership interest in and to the pooled mortgages.  
 No mortgage in the referenced pool or loan package is now subject to any security agreement between the issuer and any creditor, and upon the release (delivery) of securities backed by the pool or loan package, only Ginnie Mae will have any ownership interest in and to the pooled mortgages.

**Pool Statistics**

Total Amounts: PFI Payment Amount: FIMA Totals: Quantity: USDA Rural Development Totals: Quantity: Additional Information: Weighted Average Interest Rate: