

SINGLE FAMILY ISSUER TRAINING SERIES: Single Family Issuer Pooling Processes and Systems

Ginnie Mae will be hosting Single Family Issuer Training. The event will take place on the following dates and time:

October 18th, 20th, and 22nd, 2021 from 10 A.M.– 12:00 P.M. Eastern Time

Objective: This virtual training series will provide an introductory level overview of Ginnie Mae's Single Family pooling process. The training will be delivered across three days for two hours each day.

Audience: New employees responsible for their organization's pooling functions.

Training Location: Adobe Connect (Virtual Meeting)

Training Sessions: Training Sessions will consist of three modules, starting at 10:00 a.m. (Eastern) on Monday, October 18th and will continue alternate days through the remainder of the week, concluding Friday October 22nd. All sessions will end at 12:00 p.m. Eastern. Session descriptions are provided below:

- **Session 1 Topics (Modules 1-3):** Session 1 will focus on the Pool Submission Process and the prerequisites for Pooling as a Single Family Issuer. Participants will obtain an understanding of the requirements and process for submitting Single Family new pools for issuance.
- **Session 2 Topics (Modules 4-5):** Session 2 will introduce users to working with GinnieNET and details on new pool processing. We will also provide an overview of the Final Certification process on GinnieNet that is performed by the Document Custodian.
- **Session 3 Topics (Modules 6-7):** Session 3 will provide a walk-through on the selection and submission process for electronic Document Custodian. Transfer requests will be presented. We will also walk through some of the Single Family changes and the two submission types for Single Family Construction Loan to Permanent Loan Conversions.

To register for this event, select the link below:

[**Register Here**](#)

Tip: After you register, select "Add to Calendar" from the registration approval message.

How to Participate: This is a free event; however, slots are limited. You will need to select the registration link above to submit a request to participate. You will receive a confirmation email that your request has been received and a meeting invitation will be sent once your request has been approved. If for any reason your request is not approved, you will be notified via email. Participants will require access to Adobe Connect to attend this training; access instructions will be provided with a meeting invitation to each session once your registration has been approved.

Troubleshooting

If you have any questions, please send an email to the Ginnie Mae Desk Mailbox (GinnieMaeDesk@deloitte.com).