Single Family Issuer Bootcamp

Sample – Detailed Agenda Topics

AGENDA TOPICS **DAY ONE**

GINNIE*NET*

- Introduction
    - Welcome and Introduction
    - Ginnie Mae 101
    - Overview – Training Manual and Handouts
    - Hardware and Software Requirements

- User Access/Setup
    - User ID, Password and Log In Process for Ginnie*NET*
    - Assigning User Roles in Ginnie*NET*
    - Obtaining and Activating SecurID Token
    - Assigning and Verifying Roles in GMEP
    - Using SecurID Token in Ginnie*NET*

- System Navigation
    - Ginnie*NET* Menu / Command Line / Function Keys / Maintenance

- Working with GinnieNET – New Pool Processing Module
    - Single Family New Pool Processing
    - Pool Import
    - Data Entry of a Multiple Single Family (MSF) Pool
    - Submitting and Certifying a Pool

- Working with GinnieNET – Certification Module
    - Final Certification
    - 11708 Process
    - Document Custodian Transfer Request
    - Recertification

REPORTING AND FEEDBACK SYSTEM (RFS)

- Ginnie Mae Enterprise Portal (GMEP)
- Loan and Pool Processing
- Exception Feedback
- Loan Matching
- RFS "Suspense"
- 11714 Certificated Pools
- "CAVS" Reporting
- "IPA" Files Reporting
- E-Notification
- Monthly Reporting Certification
- Pre-Collection Notice
- Loan Substitutions
- SCRA
- "WHFIT" Reporting
- Cash and Reconciliations

SINGLE FAMILY FORWARD COMPLIANCE REVIEW

- Overview of Training and Compliance Reviews
- The Field Review Lifecycle, Key Players and Documents
- Introduction to the Smart Compliance Solution
- Scheduling and the Advance Process
- The On-Site Review
  - Entrance Conference
  - Cash
  - Collections
  - Liquidations
  - Endorsements
- Managing the On-Site Review
- Follow-up: Findings Resolution Plans and Final Reports