1

CLogin

eMBS

MBA

FHA Websit

Ginnie Mae

HUD Locato

MBS - GA

MBS - MDS

Rural Housing

VALERI

🕮 Communities 🗸

Uploading Quarterly WHFIT File(s) in RFS

MyGinnieMae

Bookmarks // Edit

Bloomberg

Fitchratings

MBS - DD

MBS Guide

Pay.gov

VA - HUD

HUD

FHA Connection

Issuer Calenda

ISSUER QUICK REFERENCE CARD

Ginnie Mae

Other Applications

Ginnie Mae Central

SFPDM

This Quick Reference Card (QRC) provides instructions for uploading Quarterly Widely Held Fixed Investment Trust (WHFIT) Tax Reporting file(s) in the Reporting and Feedback System (RFS), along with detailed tips and directions for accessing the full WHFIT Module user guide.

Applic

E-Notificatio File Upload

PA/EF

PA/MF

PA / PDS

PA/SF

WHFIT

TP File Upload

RFS

# **Upload Process**

**i Ginnie** Mae

Our Guaranty Matters

- Log into MyGinnieMae (MGM) via <u>Ginnie Mae</u> <u>Enterprise Portal - Home</u>. Select Login in the upper right-hand corner. Enter your Username and Password.
- 2. Click **Tools** in the upper right-hand corner.
- 3. Click **File Upload**.
- 4. Select WHFIT Files from the drop-down menu.
- 5. Click **Choose Files** to find the file(s) on your computer.
- 6. Click **Upload** button.

	File Upload
	File Upload
	Select File Type
	WHFIT Files
	File to upload
5	Choose Files No file chosen
	Upload

## **Important Information**

## **Reporting Window**

1<sup>st</sup> to 10<sup>th</sup> calendar day of January, April, July, and October

## **Correction Window**

10<sup>th</sup> to 15<sup>th</sup> calendar day of January, April, July, and October



## Last Day for Exceptions

15<sup>th</sup> calendar day of January, April, July, and October

Reporting Months	Quarterly Report Due
January, February, March	Due April 10 <sup>th</sup> , corrections by the 15 <sup>th</sup>
April, May, June	Due July 10 <sup>th</sup> , corrections by the 15 <sup>th</sup>
July, August, September	Due October 10 <sup>th</sup> , corrections by the 15 <sup>th</sup>
October, November, December	Due January 10 <sup>th</sup> , corrections by the 15 <sup>th</sup>



Our Guaranty Matters

Ginnie

• U.S. Treasury Regulation: Applicability as determined by the Issuer (not a Ginnie Mae regulation).

**Continuous Reporting:** A pool should be reported for every month that it is active, starting at issuance and ending at termination.

- When a pool transfers, the new Issuer must continue to report in the WHFIT Module in RFS.
- Reporting Methods: WHFIT reporting may be done manually into the RFS WHFIT module, or a WHFIT file may be uploaded.
- File Layout: WHFIT file layout is in Appendix VI-18 (OFFICIAL App. VI-18).
- Active Pools Only: WHFIT reporting should only be on pools for the months they are active.
  - If a pool is issued in February, then the pool needs to be reported for February and March (and future) reporting months. The pool should NOT be reported for the January reporting month.
  - If a pool is terminated at the end of February, then the pool needs to be reported for January and February reporting months. The pool should NOT be reported for the March reporting month.

**User Guide Access:** WHFIT User Guide may be found by:

- 1. Log into MyGinnieMae (MGM) via <u>Ginnie Mae Enterprise Portal -</u> <u>Home</u>.
- 2. Click Tools.
- 3. Click WHFIT.
- 4. Click User Guide.

Applications		Bookmarks 🖉 Edit		
RFS	Other Applications	Bloomberg	eMBS	
E-Notification	Ginnie Mae Central	FHA Connection	FHA Website	
File Upload	SFPDM	Fitchratings	Ginnie Mae	
MAS		HUD	HUD Locator	
PA/EF		Issuer Calendar	MBA	
PA / MF		MBS - DD	MBS - GA	
PA / PDS		MBS Guide	MBS - MDS	
PA/SF		Pay.gov	Rural Housing	
TP File Upload		VA - HUD	VALERI	



## **For Additional Guidance**

• Reach out to <u>askGinnieMae@hud.gov</u> for additional guidance.