This Quick Reference Card provides an overview of the steps and instructions to manage review participants as a Review Liaison.

NAVIGATING TO GMC C&M

1. Navigate to MyGinnieMae (https://my.ginniemae.gov).

2. Login with your credentials.
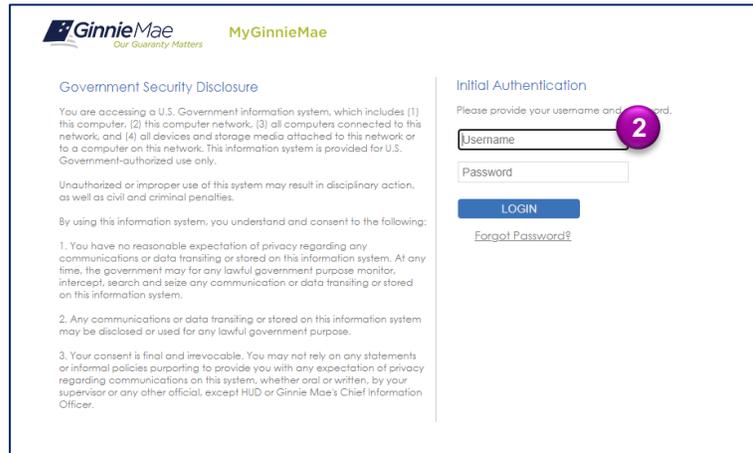
3. Select Ginnie Mae Central under the Applications section on the My Tools dropdown.
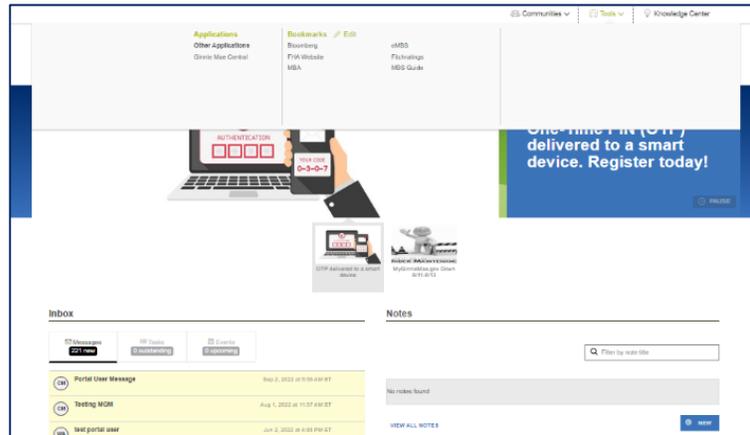
4. Select the C&M module.
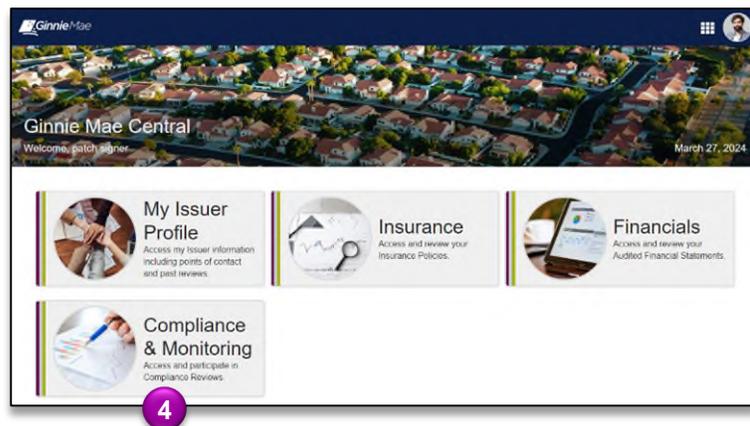
Add Review Participants

1. Select the **Review Banner** or **the Review ID link** to access the Review Record.
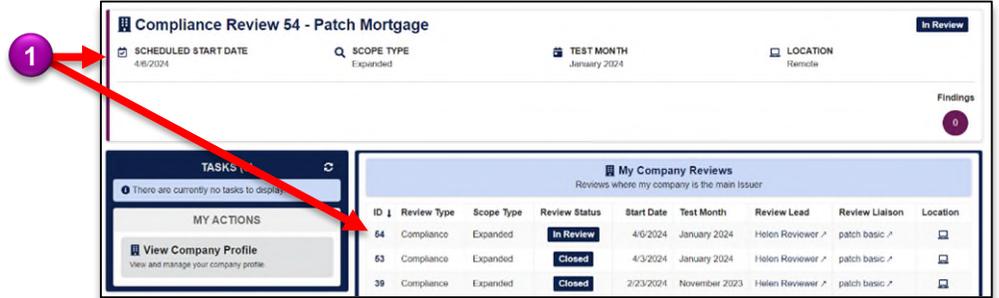
2. On the Review Record, select the **Participants** tab.

3. Select **Manage Participants.**
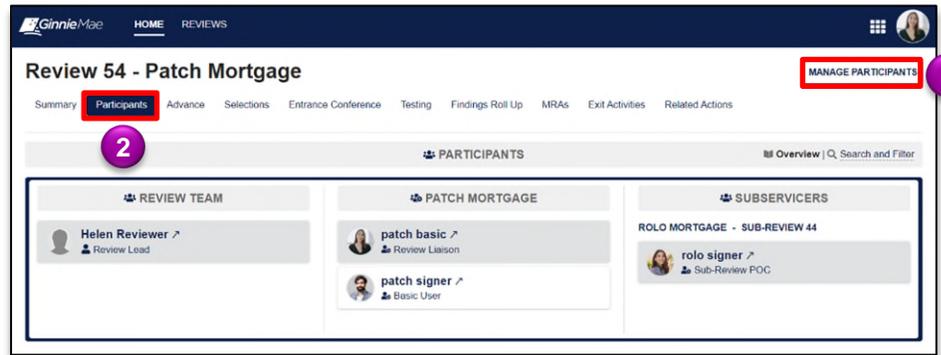
4. Select **Add Participant** to search for a member of your organization to add to the Review.

5. Select the **Remove Participant "x"** symbol to remove a participant from the Review.

6. Once complete, select **Update Participants.**