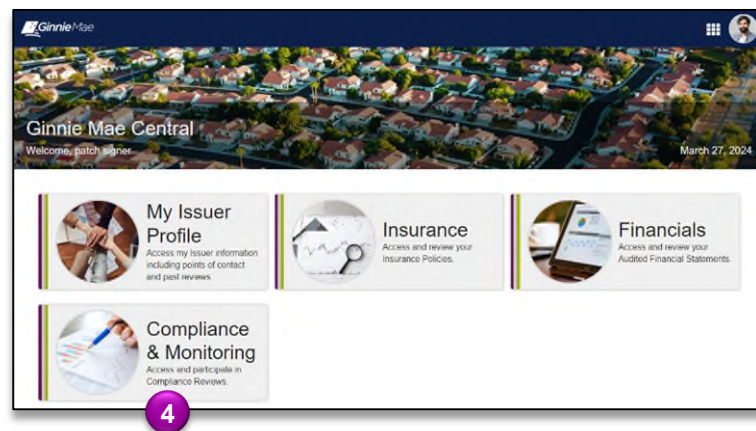
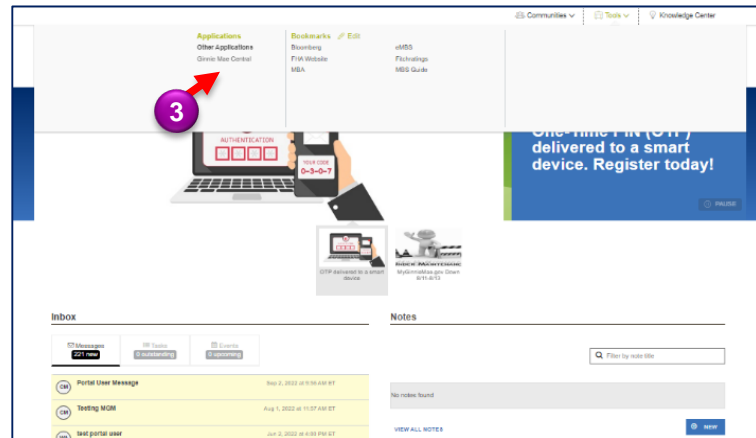
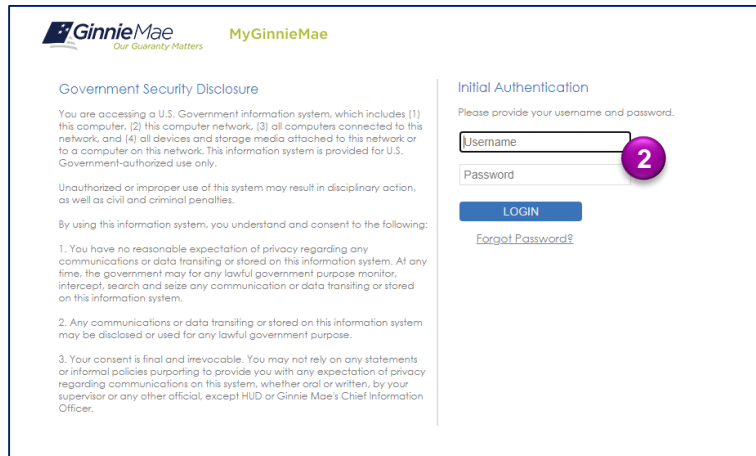


This Quick Reference Card provides an overview of the steps and instructions to respond to the requested Advance Selections as a Review Liaison and Basic User Participant.

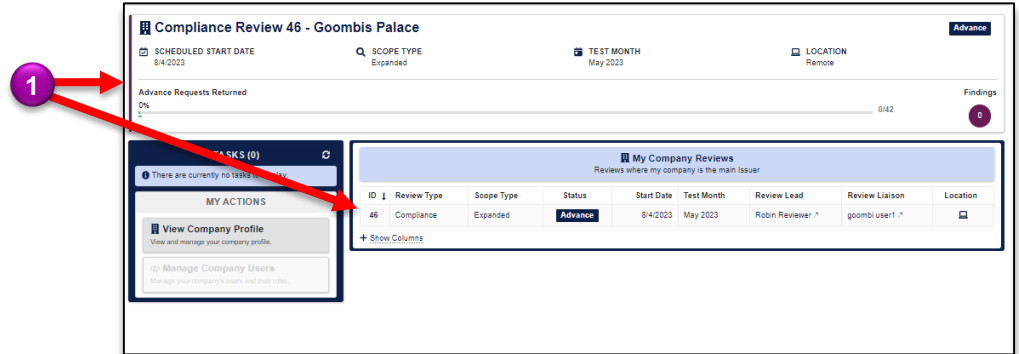
### NAVIGATING TO GMC C&M

1. Navigate to MyGinnieMae (<https://my.ginniemae.gov>).
2. Login with your credentials.
3. Select Ginnie Mae Central under the Applications section on the My Tools dropdown.
4. Select the C&M module.

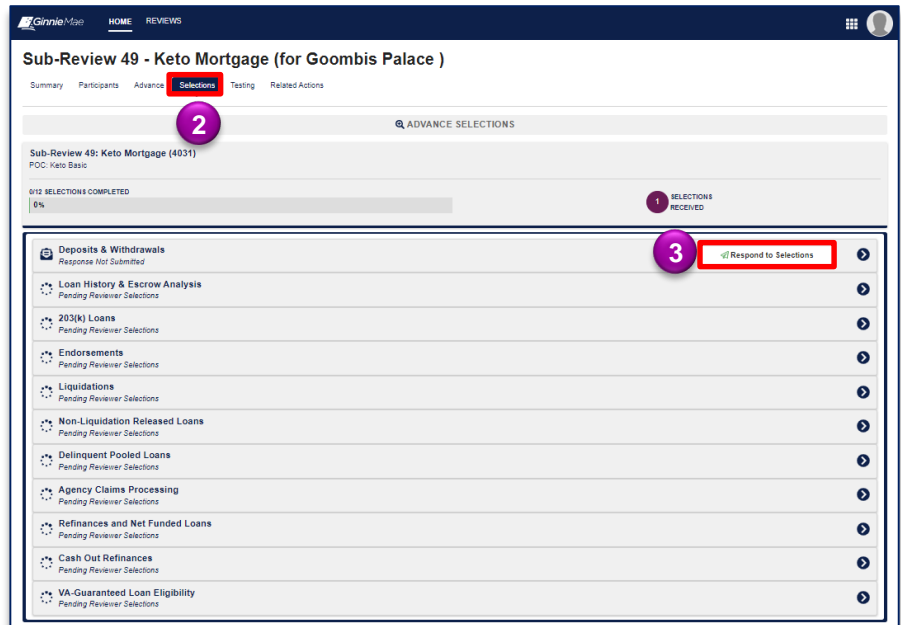


### RESPOND TO SELECTIONS

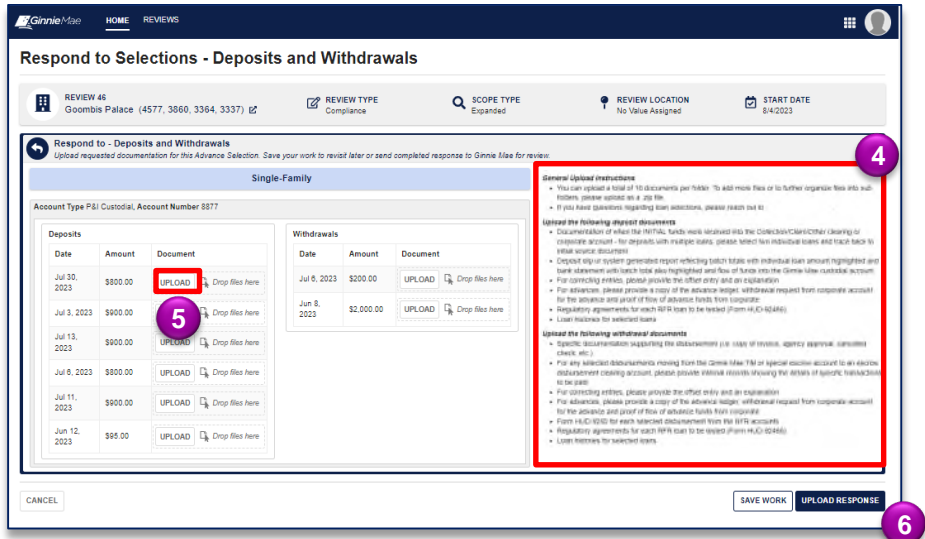
1. Select the **Review Banner or the Review ID link** to access the Review Record.



2. Once on the Review Record, Select the **Selections** tab.
3. On the Selections tab, **select Respond to Selections** button on each of the Selection Categories (this button will only become available once the Review Team has made the Selections).



- On the Respond to Selections form, the right side of the form provides **instructions on which documents** to upload for each of the request selections.
- Select **Upload** to attach the requested documents to each selection.
- Once complete, select **Upload Response** to send Selections back to Ginnie Mae.



**Respond to Selections - Deposits and Withdrawals**

REVIEW 46  
Goombis Palace (4577, 3060, 3364, 3337) | REVIEW TYPE: Compliance | SCOPE TYPE: Expanded | REVIEW LOCATION: No Value Assigned | START DATE: 8/4/2023

Respond to - Deposits and Withdrawals  
Upload requested documentation for this Advance Selection. Save your work to revisit later or send completed response to Ginnie Mae for review.

Single-Family  
Account Type P&I, Custodial, Account Number 8577

Deposits			Withdrawals		
Date	Amount	Document	Date	Amount	Document
Jul 30, 2023	\$800.00	UPLOAD <small>Drop files here</small>	Jul 6, 2023	\$200.00	UPLOAD <small>Drop files here</small>
Jul 3, 2023	\$900.00	UPLOAD <small>Drop files here</small>	Jun 8, 2023	\$2,000.00	UPLOAD <small>Drop files here</small>
Jul 13, 2023	\$900.00	UPLOAD <small>Drop files here</small>			
Jul 6, 2023	\$800.00	UPLOAD <small>Drop files here</small>			
Jul 11, 2023	\$900.00	UPLOAD <small>Drop files here</small>			
Jun 12, 2023	\$95.00	UPLOAD <small>Drop files here</small>			

**General Upload Instructions**

- You can upload a total of 10 documents per folder. To add more files or to further organize files into sub-folders, please upload as a ZIP file.
- If you have questions regarding loan selections, please reach out to [feedback@ginniemae.com](mailto:feedback@ginniemae.com).

**Upload the following deposit documents**

- Documentation of when the P&I, funds were received into the Corrective/CMR/Other (Cleaning or Corporate) account - for deposits with multiple dates, please select the individual loans and trace back to when specific documents.
- Deposit slip or system-generated request reflecting batch totals with individual loan amount highlighted and bank statement with batch total also highlighted and flow of funds into the Ginnie Mae custodial account.
- For correcting entries, please provide the other entry and an explanation.
- For advances, please provide a copy of the advance ledger, withdrawal request from corporate account for the advance and proof of funds of advance funds from corporate.
- Regulatory agreements for each RFI loan to be tested (Form HUD-82486).
- Loan histories for selected loans.

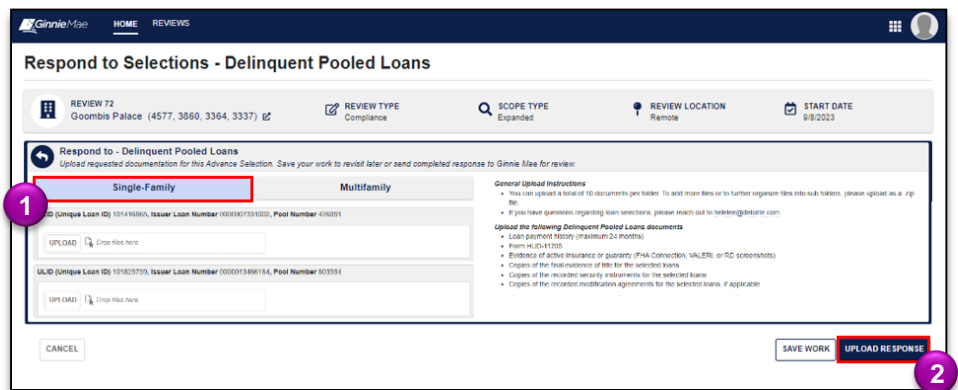
**Upload the following withdrawal documents**

- Specific documentation substantiating the disbursement (i.e. copy of check, agency approval, cancelled check, etc.).
- For any selected disbursements missing from the Ginnie Mae TM or special master account to an active disbursement creating account, please provide relevant details (including the details of specific transactions) to be paid.
- For correcting entries, please provide the offset entry and an explanation.
- For advances, please provide a copy of the advance ledger, withdrawal request from corporate account for the advance and proof of funds of advance funds from corporate.
- Form HUD-82486 for each selected disbursement from the RFI accounts.
- Regulatory agreements for each RFI loan to be tested (Form HUD-82486).
- Loan histories for selected loans.

CANCEL | SAVE WORK | **UPLOAD RESPONSE**

### MULTI-PROGRAM ISSUER SELECTIONS

- To respond to selections for multiple programs, **use the tabs** across the top of the form to **toggle** between different programs. The selected tab is highlighted in light blue.
- Once complete, select **Upload Response** to send Selections back to Ginnie Mae.



**Respond to Selections - Delinquent Pooled Loans**

REVIEW 72  
Goombis Palace (4577, 3060, 3364, 3337) | REVIEW TYPE: Compliance | SCOPE TYPE: Expanded | REVIEW LOCATION: Remote | START DATE: 9/8/2023

Respond to - Delinquent Pooled Loans  
Upload requested documentation for this Advance Selection. Save your work to revisit later or send completed response to Ginnie Mae for review.

Single-Family | Multifamily

U/LID (Unique Loan ID) 121416603, Issuer Loan Number 000001731020, Pool Number 826891  
UPLOAD Drop files here

U/LID (Unique Loan ID) 121810770, Issuer Loan Number 00001386154, Pool Number 803334  
UPLOAD Drop files here

**General Upload Instructions**

- You can upload a total of 10 documents per folder. To add more files or to further organize files into sub-folders, please upload as a ZIP file.
- If you have questions regarding loan selections, please reach out to [feedback@ginniemae.com](mailto:feedback@ginniemae.com).

**Upload the following Delinquent Pooled Loans documents**

- Loan payment history (maximum 24 months)
- Form HUD-82486
- Evidence of active insurance or guaranty (FHA Connection, VALERI, or RD screenshots)
- Copies of the final execution of file for the selected loans
- Copies of the recorded security instruments for the selected loans
- Copies of the recorded modification agreements for the selected loans, if applicable

CANCEL | SAVE WORK | **UPLOAD RESPONSE**