

Respond to Matters Requiring Attention (MRA)

GMC C&M MODULE QUICK REFERENCE CARD

This Quick Reference Card provides an overview of the steps and instructions to respond to MRAs as an Authorized Signer, Review Liaison, and Basic User.

NAVIGATING TO GMC C&M

- 1. Navigate to MyGinnieMae (https://my.ginniemae.gov).
- 2. Login with your credentials.

 Select Ginnie Mae Central under the Applications section on the My Tools dropdown.







4. Select the C&M module.



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Respond to MRA

1. Select the **Review** Banner or the Review ID link to access the Review Record.

10/10/2023	Standa	d			July 2023			Remote	N	
Advance Requests Returned										F
									0/26	
TASIN 191	°		B My C Reviews where n	company Review	ws nain Issuer		Re	# My Subserv views where my comp	icer Reviews any is the Subservicer	
MY ACTIONS		D 1	Review Type	Scope Type	Status	Start Date	Test Month	Review Lead	Review Liaison	Locati
(9990	00294	Compliance	Standard	Advance	10/10/2023	July 2023	review user12 ^	kellog basic 2	
View Company Profile View and manage your company profile.	9990	00276	Compliance	Standard	Closed	10/30/2023	July 2023	review user12 /*	kellog basic A	

- 2. On the Review Record, select the **MRAs** tab.
- 3. Select the MRA ID link.



4. Select Respond to MRA button.

Ginnie Mae Home Reviews			III 🕡
Review 999000294 - Ke	ellog Mortgage		
Summary Participants Advance Selec	tions Entrance Conference Test	ng MRAs Related Actions	
		☐ MRAS	
All MRAs / MRA 46			Respond to MRA
TYPE Additional Document Request		STATUS Awaiting Response	Outstanding O
TITLE Ginnie Mae needs more information		ENTRANCE CONFERENCE MRA? No	
DE SCRIPTION Test		COUNT OF ATTEMPTS 0	
CREATED BY review user12 *	CREATED ON 10/9/2023 10:24 AM EDT	LAST MODIFIED BY review user12 ^	LAST MODIFIED ON 10/9/2023 10:24 AM EDT
		There are no responses to this MRA.	



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- 5. **Upload** the requested documentation and provide a comment.
- 6. Once complete, select **Send Response.**

Additional Document Request	Awaiting Response	Outstanding
TITLE Ginnie Mae needs more information	ENTRANCE CONFERENCE MRA?	
DESCRIPTION Test	COUNT OF ATTEMPTS 0	
	There are no responses to this MRA.	
Respond to MRA Upload document(s) or provide a comment to respond to this MRA.		
Document(s) *	Comments *	
UPLOAD C Drop files here		