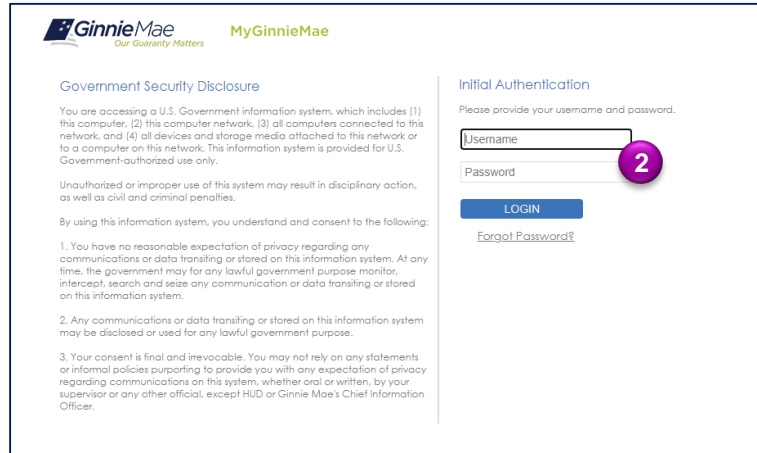


This Quick Reference Card provides an overview of the steps and instructions to manage review participants as a Review Liaison.

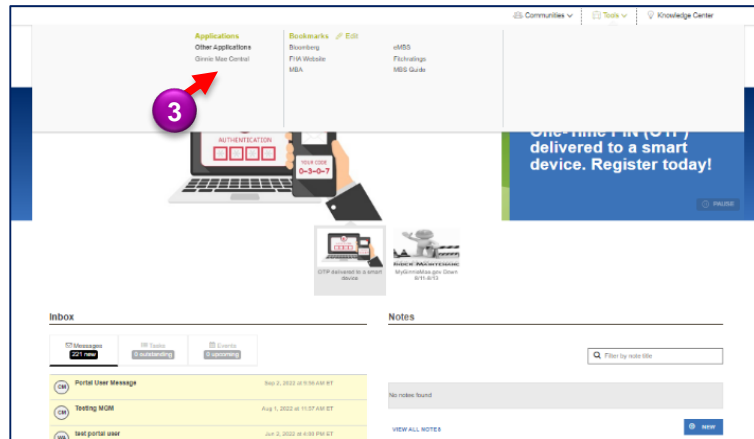
NAVIGATING TO GMC C&M

1. Navigate to MyGinnieMae (<https://my.ginniemae.gov>).

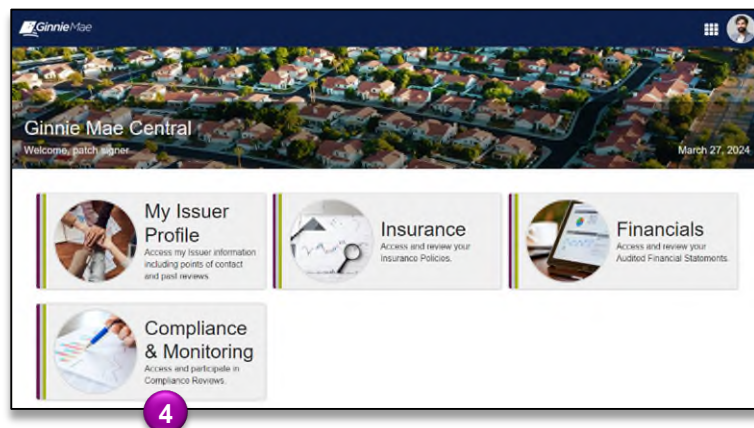
2. Login with your credentials.



3. Select Ginnie Mae Central under the Applications section on the My Tools dropdown.

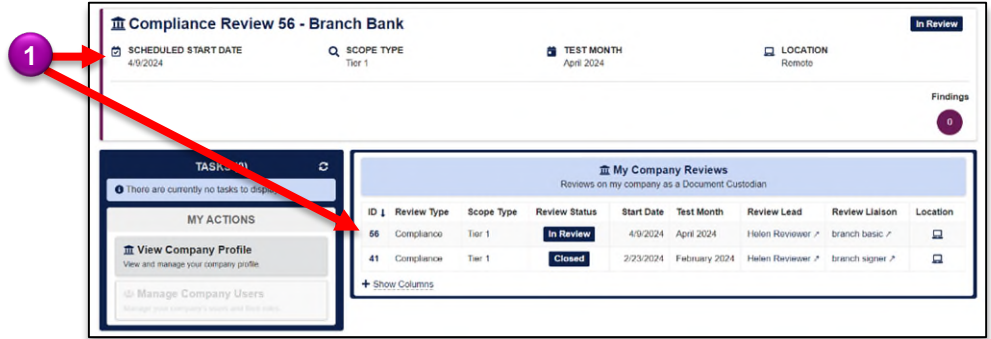


4. Select the C&M module.

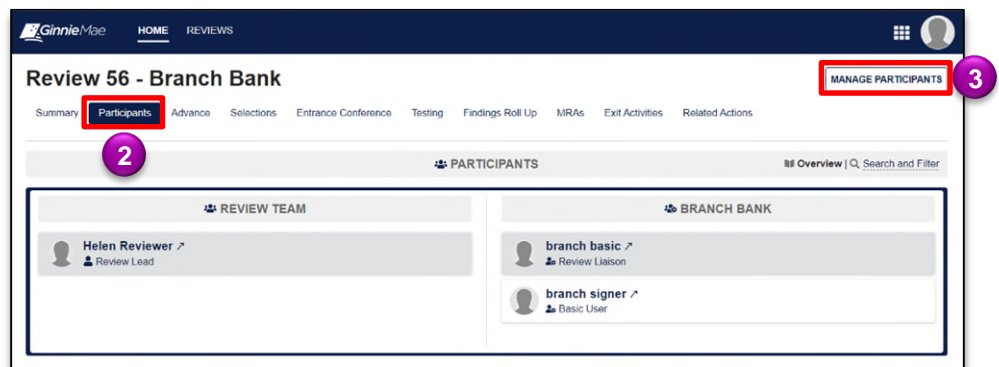


ADD REVIEW PARTICIPANTS

1. Select the **Review Banner** or the **Review ID link** to access the Review Record.



2. On the Review Record, select the **Participants** tab.
3. Select **Manage Participants**.



4. Select **Add Participant** to search for a member of your organization to add to the Review.
5. Select the **Remove Participant** symbol to remove a participant from the Review.
6. Once complete, select **Update Participant**.

