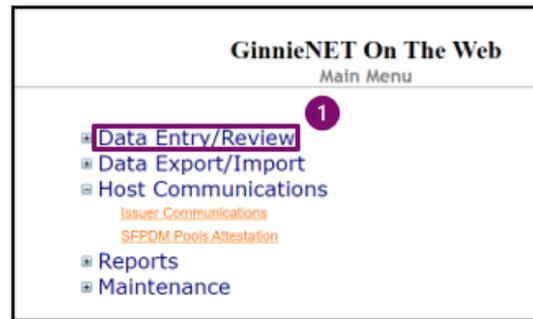


This Quick Reference Card provides steps and guidance to identify whether a pool was submitted in the legacy system GinnieNET or the Single Family Pool Delivery Module (SFPDM).

NAVIGATING TO SINGLE FAMILY POOL DETAILS – 11705 SEARCH SCREEN

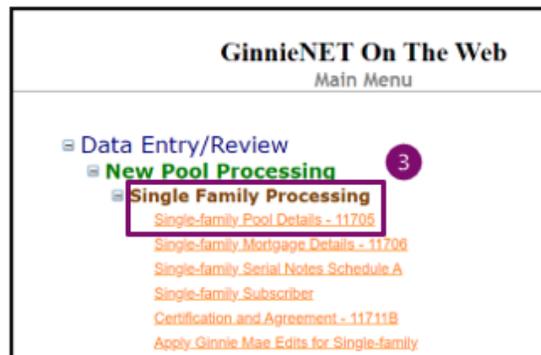
1. From the **Main Menu** screen in GinnieNET, select the **Data Entry/Review** link.



2. Select the **New Pool Processing** link.



3. Select the **Single Family Processing** link. The **Single Family Pool Detail – 11705** screen will display.



CONDUCTING SEARCH TO IDENTIFY GINNIE^{NET} VS SFPDM POOL SUBMISSIONS

4. On the Single Family Pool Details – 11705 search screen, enter the information that will be used to identify the record(s) you want to search.

- Enter the Pool number in the **Pool#** field and skip all other fields to conduct a targeted search.
- If not searching by Pool number, select the down arrow adjacent to each search field to select either an Issue Type, Pool Type, SFPDM Pools, Custodian #, Issue Date, or Transfer Status and add to the respective search fields to refine the search argument.

NOTE: An Issue Date must be selected when a Pool Number is not entered. The more information entered in the search argument or criteria, the more likely the query results will focus on the record item(s) you wish to view.

5. When the desired record item(s) display in the results area, the system will switch the view to the Search Results Page if the search returns multiple record results.

If the search returns only one record, Ginnie^{NET} will switch the view to the Pool Details Page directly. **SFPDM pools** will indicate SFPDM as shown in the figure.