

Modernization Bulletin

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This publication will be used periodically to provide notifications and information about Ginnie Mae Modernization efforts. This is not a device to implement official policy changes to Ginnie Mae's Mortgage-Backed Securities (MBS) programs. If you have any comments or suggestions on how to make this publication more informative and helpful, please contact CXG@hud.gov.

Changes to Master Agreements Functional Roles in MyGinnieMae

Beginning Monday, July 13, 2020, Ginnie Mae will be releasing updates to the Master Agreements functional roles in the modernized MyGinnieMae portal. Functional roles are system access profiles in MyGinnieMae based on business activities used to ensure End Users have the appropriate level of access to be able to perform their job functions and responsibilities. The updates are designed to provide additional flexibility in assigning MAMS users access to the HUD-11707. This will also streamline the assignment of functional roles for Subservicer organizations.

Below is a summary of the updates:

Functional Role	New Role Description	Summary of Changes
SF/MF/HECM-Processing Master Agreements Basic User	Enter, upload, and edit Master Agreement documents and data required by Ginnie Mae. The rights to enter and view a HUD 11707 - servicing agreement between the Issuer and a Subcontract servicer shall be subject to and subordinate to the Guaranty Agreement between the Issuer and Ginnie Mae.	Addition of the MAMS Subservicer Access entitlement to each of these roles. Thereby, providing Basic User functionality for entering and viewing a HUD-11707. It also eliminates the need for Subservicers to assign a separate functional role to their users. All the MAMS access required for Subservicer organization can be provided by assigning one of these updated functional roles.
SF/MF/HECM-Processing Master Agreements Authorized Signer	All the rights of a Processing Master Agreements Basic User, plus: the ability to submit, and certify. Only for HUD 11702 signatories. The rights to approve, reject or view any HUD 11707 - servicing agreement between the Issuer and a Subcontract servicer shall be subject to and subordinate to the Guaranty Agreement between the Issuer and Ginnie Mae.	

Functional Role	Old Role Description	Summary of Changes
SS- SF/MF/HECM Processing Master Agreements Authorized Signer	Edit, submit, and certify Master Agreement documents and data required by Ginnie Mae for the employed by Organization. To approve, reject or view any HUD 11707 - servicing agreement between the Issuer and a Subcontract servicer shall be subject to and subordinate to the Guaranty Agreement between the Issuer and Ginnie Mae. Only for HUD 11702 signatories.	Elimination of these Subservicer (SS) functional roles. The MAMS Subservicer Access has been added to the Issuer functional roles, this role is no longer needed.

These changes will go into effect after close of business and only apply to End User accounts in the new MyGinnieMae portal and do not affect users when accessing GMEP 1.0 and GinnieNET directly, with their legacy credentials. MyGinnieMae portal End Users that require adjustments to functional role assignments as a result of these updates should contact their Organization Administrators, formerly known as Security Officers and Enrollment Administrators, for new functional role assignments that align with their business responsibilities.

For End Users who have already been assigned a SF/MF/HECM- Processing Master Agreements Basic User or Authorized Signer functional role, the Organization Administrators will receive a system notification that this functional role will need to be approved. An Organization Administrator should use the Access Management Console (AMC) in MyGinnieMae to approve that role.

For Subservicer End Users who were assigned a SS- SF/MF/HECM Processing Master Agreements Authorized Signer functional role, this role will be revoked from your account. If you require one of the updated functional roles, an Organization Administrator must use the AMC to request the functional role(s) and a second Organization Administrator must approve that request.

A complete updated list of MyGinnieMae Functional Roles can be found on the Modernization Page of the Ginnie Mae website at https://www.ginniemae.gov/issuers/issuer_training/Documents/functional_role_matrix.pdf.

For additional questions and assistance please contact Ginnie Mae Customer Support at 1-833 GNMA HELP / 1-833-466-2435 or ginniemae1@bnymellom.com.